



# Caribbean Community Climate Change Centre

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26 January 2021

## Invitation to Bid

**Donor:** Italian Ministry of Environment, Land and Sea, Government of Italy (IMELS)

**Name of Project:** Pilot Public School Bus Transportation System Using Renewable Energy, Saint Kitts and Nevis

**Contract Title:** Supply and Delivery of Electric Bus (Right-hand drive preferred), Charging Stations and Performance of Related Services for the Federation of Saint Kitts and Nevis

**Reference No.:** Contract#9/2021/IMELS/St. Kitts/CCCCC

1. The Caribbean Community Climate Change Centre (“the Centre”) has received financing from the **Italian Ministry of Environment, Land and Sea, Government of Italy (IMELS)** for implementation of the project **Pilot Public School Bus Transportation System Using Renewable Energy, Federation of Saint Kitts and Nevis** and it intends to apply part of the proceeds towards payments under the Contract: **“Supply and Delivery of Electric Bus (Right-hand drive preferred), Charging Stations and Performance of Related Services for the Federation of Saint Kitts and Nevis”**.
2. The Caribbean Community Climate Change Centre (*“the Centre”*) now invites suppliers to submit electronic bids for the Goods and services described above. The Technical Specifications for the goods to be supplied are annexed to this Invitation to Bid.
3. The beneficiary of this Supply is Government of the **Federation of Saint Kitts and Nevis**.
4. The Supplier is expected to:
  - a) **Supply and deliver to the Government of St. Kitts and Nevis one (1) electric bus and two (2) charging stations;**
  - b) **Install and test the two (2) charging stations;**
  - c) **Commission the bus and the charging stations;**
  - d) **Provide training for the operators and maintenance staff identified by the Consignee/Ministry;**



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5. Bidding will be conducted through the International Competitive Bidding (ICB)
6. A complete set of bidding documents in PDF Format is attached.
7. Bids must be uploaded as one (1) single PDF file to:  
<http://www.caribbeanclimate.bz/bid-submission/>.
8. **The deadline for bid submission is: 2:00 p.m. (GMT- 6), Monday 22 February 2021**
9. Requests for clarification regarding the required supply and ancillary services should be received by the Centre no later than **Monday 8 February 2021**.
10. Requests for clarification should be submitted to *Ms. Allison Williams, Procurement Officer* at the following email address: [awilliams@caribbeanclimate.bz](mailto:awilliams@caribbeanclimate.bz). Responses to the same will be posted to the Centre's Website: <https://www.caribbeanclimate.bz/category/opportunities/> no later than **Friday 15 February 2021**.
11. Bids will be evaluated in accordance with the Evaluation and Qualification Criteria detailed in Section III of the Bid Document.
12. The Centre reserves the right to reject any or all bids and to annul the process at any time prior to the contract signature, without thereby incurring any liability.

Regards

Allison Williams  
Procurement Officer  
For Executive Director