



Caribbean Community Climate Change Centre

REQUEST FOR EXPRESSIONS OF INTEREST
COMMUNICATIONS FIRM

Country:	Belize
Donor:	Green Climate Fund (GCF)
Project Name:	Building Capacity for Direct Access to Climate Finance (Belize Readiness II)
Contract Title:	Recruitment of a communications firm/team for the expansion of the National Designated Authority Online Platform.
Contract #:	Contract# 73/2019/GCF/Belize/CCCCC
Team composition:	2 member team
Type of Contract:	Fixed Price
Estimated Start Date:	October 2019
Contract Duration:	5 Months
Main Duty Station:	Belize
Deadline for Submission of EoI:	<u>on or before 2:00pm (GMT-6), Friday 4th October 2019</u>

1. BACKGROUND

The Caribbean Community Climate Change Centre (CCCCC) has received financing from **Green Climate Fund (GCF)**, toward the cost of the project titled “**Belize GCF Readiness II (Building Capacity for Direct Access to Climate Finance)**” and intends to apply part of the proceeds towards the contracting of a **communications firm/team for the expansion of the National Designated Authority Online Platform.**

The **Communications firm/team** (“the Services”) include but are not limited to:

- **Redesign and Update the NDA Online Platform;**
- **Design of NDA logo;**
- **Develop a National Project Registry;**
- **Develop a Content Sharing Agreement;**
- **Design and Publish GCF Booklets**



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The Caribbean Community Climate Change Centre now invites eligible Consultants to indicate their interest in providing the Services. Interested Consultants should provide information demonstrating that they have the required qualifications and relevant experience to perform the Services.

Consultants will be selected in accordance Consultants' Qualifications Selection (CQS), meaning that a consultant will be selected based on experience and competence relevant to the assignment.

Further information can be obtained at the email address below during office hours 8.00 a.m. to 12.00 noon, and 1.00 p.m. until 5.00 p.m.

EOI's should be clearly identified as – **“Recruitment of Consultant - Communications Firm for the Expansion of the National Designated Authority Online Platform - Belize GCF Readiness 2”** and submitted as PDF files via email to the following email address procurement@caribbeanclimate.bz

The deadline for the submission of EOI's is on or before 2:00pm (GMT-6), Friday 4th October 2019