CARIBBEAN COMMUNITY
CLIMATE CHANGE CENTER (CCCCC)

BIDDING DOCUMENTS

"Construction of one (1) Community Multi-purpose Emergency Center at San Ignacio, Cayo District"

Funded by the Government of Italy and Implemented by the Caribbean Community Climate Change Centre (CCCCC)

June 2018

Request for Bids - Works
(without prequalification)

"Construction of one (1) Community Multi-purpose Emergency Center at San Ignacio, Cayo District"

NCB: **Contract #41/2018/Italy/Belize/CCCCC**

Project: **Reducing the Carbon Footprint of San Ignacio and Five Surrounding Villages in the Cayo District**

Employer: **Caribbean Community Climate Change Centre (CCCCC)**

Country for Services: **Belize**

Issued on: **JUNE 29, 2018**

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SECTION I: INSTRUCTIONS TO BIDDERS

A. General

1. Scope of Bid

1.1 The Caribbean Community Climate Change Centre (***the CCCCC***) invites bids for the construction of a ***Community Multi-Purpose Emergency Center (CMEC) at the Victor Galvez Stadium, situate along Buena Vista Street, San Ignacio Town, Cayo District.***

1.2 The CMEC consists of all infrastructural development works relating to constructing a Center of approximately 1,500m^2 that can be used as a durable, hurricane-proof shelter in the event of weather related emergency and for other community purposes and events as well as a 5,000 litre water storage system (hereto referred as ***'the Works'***).

1.3 The selected Bidder will be expected to complete the Works by the Intended Completion Date, that is no later than ***120 days*** *after the selected bidder receives the Notice of Award (NOA).*

2. Source of Funds

2.1 The ***Ministry of Agriculture, Fisheries, Forestry, Environment and Sustainable Development*** has received financing from the Government of Italy, toward the project through which the Works will be financed. The CCCCC, serving as Implementing Agency for the Project, intends to apply a portion of the funds to eligible payments under the contract for which this Bidding document is issued.

3. Eligible Bidders

3.1 This Invitation for Bids is open to contractors duly registered and licensed in Belize.

3.2 All bidders shall provide in Section 2, Forms of Bid and Qualification Information, a statement that the Bidder (including all members of a joint venture and subcontractors) is not associated, nor has been associated in the past, directly or indirectly, with the consultant ***STADT STUDIO*** or any other entity that has prepared the design, specifications, and other documents for the Project or being proposed as Project Manager / Site Engineer for the Contract. ***A firm that has been engaged by CCCCC to provide consulting services for the preparation or supervision of the Works, and any of its affiliates, shall not be eligible to bid.***

3.3 Government-owned enterprises in Belize may only participate if they are legally and financially autonomous, operate under commercial law, and are not a dependent agency of the Government of Belize.

3.4 Bidders shall not be under a declaration of ineligibility for corrupt and fraudulent practices issued by the CCCCC in accordance with sub-clause 37.1.

4. Qualification of the Bidder

4.1 All bidders shall provide in Section 2, Forms of Bid and Qualification Information, a preliminary description of the proposed work method and schedule, including drawings and charts, as necessary.

4.2 In the event that pre-qualification of potential bidders has been undertaken, only bids from pre-qualified bidders will be considered for award of Contract. These qualified bidders should submit with their bids any information updating their original pre-qualification applications or, alternatively, confirm in their bids that the originally submitted pre-qualification information remains essentially correct as of the date of bid submission. The update or confirmation should be provided in Section 2 ***(THIS SUB-CLAUSE IS NOT APPLICABLE)***.

4.3 To qualify for award of the Contract, bidders shall meet the following minimum qualifying criteria:

(a) aggregate volume of construction work of at least *three million Belizean Dollars (BZE $3,000,000) in the last five (5) years;*

(b) experience as prime contractor in the construction of at least *two (2)* works of a nature and complexity equivalent to the Works over the last *five (5)* years;

(c) proposals for the timely acquisition (own, lease, hire, etc.) of the essential equipment required to effectively execute the Works;

(d) a Construction Manager with *fifteen (15)* years' experience in works of an equivalent nature and volume, including no less than *five (5)* years as Manager; and

(e) A consistent history of litigation or arbitration awards against the Applicant or any partner of a Joint Venture may result in disqualification.

4.4 Subcontractors' experience and resources will not be taken into account in determining the Bidder's compliance with the qualifying criteria.

5. One Bid per Bidder

5.1 Each Bidder shall submit only one Bid, either individually or as a partner in a joint venture. A Bidder who submits or participates in more than one Bid (other than as a subcontractor or in cases of alternatives that have been permitted or requested) will cause all the proposals with the Bidder's participation to be disqualified.

6. Cost of Bidding

6.1 The Bidder shall bear all costs associated with the preparation and submission of his Bid, and CCCCC will in no case be responsible or liable for those costs.

7. Site Visit

7.1 A Pre-Bid meeting / Site of Works visit ***SHALL*** take place at the following date, time and place:

Date: **Thursday July 12th 2018**

Time: **9:00 am**

Place: **The Victor Galvez Stadium, Buena Vista Street, San Ignacio Town, Cayo District**

7.2 The Bidder, at the Bidder's own responsibility and risk, is encouraged to visit and examine the Site of Works and its surroundings and obtain all information that may be necessary for preparing the Bid and entering into a contract for construction of the Works. The costs of visiting the Site shall be at the Bidder's own expense.

B. Bidding Documents

8. Content of Bidding Documents

8.1 The set of bidding documents comprises the documents listed in the table below and addenda issued in accordance with Clause 10:

Section
1. Instructions to Bidders
2. Forms of Bid, Qualification Information, Notice of Award, Contract Agreement
3. Contract for Construction works
4. Construction Drawings (provided on CD)
5. Bill of Quantities
6. Technical Specifications (provided on CD)
7. Forms of Securities

8.2 Complete copies of the bidding documents are supplied to the prospective Bidder free of charge. **In addition to the original of the Bid, the number of copies required is three (3).**

8.3 Total amount of each BoQ should be carried forward to the Summary table in the bidding document.

9. Clarification of Bidding Documents

9.1 A prospective Bidder requiring any clarification of the bidding documents may notify CCCCC in writing by email at procurement@caribbeanclimate.bz. CCCCC will respond to any request for clarification received earlier than ***Thursday July 19, 2018***. Copies of CCCCC's response, including a description of the inquiry, but without identifying its source will be posted on the website www.caribbeanclimate.bz no later than ***Thursday July 26, 2018***.

10. Amendment of Bidding Documents

10.1 ***No later than Thursday July 26, 2018*** the CCCCC may modify the bidding documents by issuing an Addendum.

10.2 Any addendum thus issued shall be part of the bidding documents and shall be posted on the website www.caribbeanclimate.bz.

10.3 To give prospective bidders reasonable time in which to take an addendum into account in preparing their bids, CCCCC may extend, as necessary, the deadline for submission of bids, in accordance with Sub-Clause 20.2 below.

C. Preparation of Bids

11. Language of Bid

11.1 All documents relating to the Bid shall be in ***English*** language.

12. Documents Comprising the Bid

12.1 Using the Standard Forms in the Qualification Information section of the Bidding documents, the Bid submitted by the Bidder shall comprise the following:

(a) (i) Companies profile including particulars of owners / board of directors, (ii) contact details, (iii) company organization chart, (iv) bankers, (v) copies of original documents defining the constitution or legal status, (vi) tax certificates issued by Income Tax Department, (vii) any registration certificate of contractors, (viii) principal place of business; and (ix) written power of attorney of the signatory of the Bid to commit the Bidder.

(b) total monetary value of construction work performed for each of the last five (5) years supported by referral letters from client.

(c) (i) list of works of a similar nature and size for each of the last five (5) years, and details of work under way or contractually committed; and (ii) clients who may be contacted for further information on those contracts; *Experience for completed project should be supported by a completion certificate and, for ongoing projects by referral letter from the client*.

(d) major items of construction equipment proposed to carry out the Contract;

(e) qualifications and experience of key site management and technical personnel proposed for the Contract;

(f) reports on the financial standing of the Bidder, such as audited financial statements for the years 2015, 2016 and 2017;

(g) evidence of adequacy of working capital for this Contract (access to line(s) of credit and availability of other financial resources).

(h) authority to seek references from the Bidder's Banks;

(i) information regarding any litigation, current or during the last five (5) years, in which the Bidder is involved, the parties concerned, and disputed amount; and

(j) proposals for subcontracting components of the Works, amounting to more than 10 percent of the Contract Price.

12.1.1 Technical Documents –

a) Bid Security as to form, amount, and validity period;

b) Authority of the signing official (power of attorney to sign bid);

c) Construction schedule;

d) Manpower schedule;

e) Description of Construction methods to be utilised;

f) List of contractor's personnel (*viz*., Project Manager, Project Engineers, Materials Engineers, and Foremen), to be assigned to the contract to be Bid, with their complete qualification and experience data;

g) List of contractor's equipment, which are owned, leased, and/or under purchase agreements, supported by certification of availability of equipment for the duration of the project;

h) Equipment utilization schedule;

i) Written commitment from the Bidder's bank to extend to it a credit line if awarded the contract, or a cash deposit certificate specifically committed to the contract or project, if awarded, in an amount not lower than ***Belizean Four Hundred Thousand Dollars ($400,000).***

j) Environment safety and health program of the contractor;

k) Quality assurance and quality management plans including planning and controlling tools.

l) Affidavit from the Bidder of its compliance with existing labour laws and standards;

m) Any other documents as specified.

12.1.2 Financial Documents –

a) Contractors Bid and priced Bill of Quantities in the prescribed Bid Form;

b) Cash flow by the week / fortnight / month and payments schedule; and

c) Any other documents as specified

13. Bid Prices

13.1 The Contract shall be for the whole Works, as described in Sub-Clause 1.1, based on the priced Bill of Quantities submitted by the Bidder.

13.2 The Bidder shall fill in GST as a separate line item for all items of the Works described in the Bill of Quantities. Items for which no rate or price is entered by the Bidder will not be paid for by CCCCC when executed and shall be deemed covered by the other rates and prices in the Bill of Quantities. Bidder shall include any additional line item for the Works, not covered in the Bill of Quantities, and as deemed necessary for effective execution of the Works.

13.3 The rates and prices quoted by the Bidder shall not be subjected to adjustment during the performance of the Contract unless provided for in the Conditions of Contract.

14. Currencies of Bid and Payment

14.1 The unit rates and prices shall be quoted by the Bidder entirely in *Belizean* currency.

15. Bid Validity

15.1 Bids shall remain valid for *90 days after the deadline for bid submission*.

15.2 In exceptional circumstances, the CCCCC may request that the bidders extend the period of validity for a specified additional period but in no case more than *60 days*. The request and the bidders' responses shall be made in writing. A Bidder may refuse the request without forfeiting the Bid Security. A Bidder agreeing to the request will not be required or permitted to otherwise modify the Bid, but will be required to extend the validity of Bid Security for the period of the extension, and in compliance with Clause 16 in all respects.

16. Bid Security

16.1 The Bidder shall furnish, as part of the Bid, a Bid Security in in the amount of ***Twenty-Four Thousand Belizean Dollars (BZE $24,000).***

16.2 The Bid Security shall, at the Bidder's option, be in the form of a Manager's cheque, bank draft, letter of credit, or a bank guarantee from a reputable bank conducting business in Belize. The format of the Bid Security should be in accordance with the form of Bid Security included ***in Section 5: SECURITY FORMS*** or another form acceptable to the CCCCC. Bid Security shall be valid for 28 days beyond the validity of the Bid.

16.3 Any bid not accompanied by an acceptable Bid Security shall be rejected by the CCCCC. The Bid Security of a joint venture must define as "bidder" all joint venture partners and list them in the following manner: a joint venture consisting of "_____," "_____," and "_____".

16.4 The Bid Security of unsuccessful bidders will be returned within 28 days of the end of the Bid validity period specified in Sub-Clause 15.1.

16.5 The Bid Security of the successful Bidder will be discharged when the Bidder has signed the Agreement and furnished the required Performance Security.

16.6 The Bid Security may be forfeited

(a) if the Bidder withdraws the Bid after Bid opening during the period of Bid validity;
(b) if the Bidder does not accept the correction of the Bid price, pursuant to Clause 27; or
(c) in the case of a successful Bidder, if the Bidder fails within the specified time limit to:

(i) sign the Agreement; or

(ii) furnish the required Performance Security.

17. Alternative Proposals by Bidders

17.1 Alternative proposals to the requirements of the bidding documents will not be permitted.

18. Format and Signing of Bid

18.1 The Bidder shall prepare one original of the documents comprising the Bid as described in Clause 12 of these Instructions to Bidders, bound with the volume containing the Form of Bid, and clearly marked "ORIGINAL." In addition, the Bidder shall submit three (3) copies of the Bid, and clearly marked as "COPIES." In the event of discrepancy between them, the original shall prevail.

18.2 The original and all copies of the Bid shall be typed or written in indelible ink and shall be signed by a person or persons duly authorized to sign on behalf of the Bidder. All pages of the Bid where entries or amendments have been made shall be initialed by the person or persons signing the Bid.

18.3 The Bid shall contain no alterations or additions, except as necessary to correct errors made by the Bidder, in which case such corrections shall be initialed by the person or persons signing the Bid.

18.4 The Bidder shall furnish information as described in the Form of Bid on commissions or gratuities, if any, paid or to be paid to agents relating to the preparation of this Bid, and for contract execution if the Bidder is awarded the contract.

D. Submission of Bids

19. Sealing and Marking of Bids

19.1 The Bidder shall seal the original and all copies of the Bid in two inner envelopes and one outer envelope, duly marked. The inner envelopes shall be marked as "ORIGINAL" and "COPIES".

19.2 The inner and outer envelopes shall

(a) be addressed to:

Caribbean Community Climate Change Centre
2nd Floor, Lawrence Nicholas Building
Ring Road, Belmopan
BELIZE
Attention: ***Ms. Maxine Alexander Nestor, Procurement Officer***

(b) bear the name and identification number of the Contract: ***Construction of one (1) Community Multi-purpose Emergency Center at San Ignacio, Cayo District (Contract #41/2018/Italy/Belize/CCCCC)***; and

(c) provide a warning not to open before the specified time and date for Bid opening as defined in Sub-clause 20.1.

19.3 In addition to the identification required in Sub-Clause 19.2, the inner envelopes shall indicate the name and address of the Bidder to enable the Bid to be returned unopened in case it is declared late, pursuant to Clause 21.

19.4 If the outer envelope is not sealed and marked as above, the CCCCC will assume no responsibility for the misplacement or premature opening of the Bid.

20. Deadline for Submission of Bids

20.1 Bids shall be delivered to CCCCC at the address specified above no later than ***2:00 PM (Belize time) on Tuesday August 7th 2018***.

20.2 CCCCC may extend the deadline for submission of bids by issuing an amendment in accordance with Clause 10, in which case all rights and obligations of CCCCC and the bidders, previously subject to the original deadline, will then be subject to the new deadline.

21. Late Bids

21.1 Any Bid received by CCCCC after the deadline prescribed in Clause 20 will be returned unopened to the Bidder.

22. Modification, Substitution and Withdrawal of Bids

22.1 Bidders may modify, substitute or withdraw their bids by giving notice in writing before the deadline prescribed in Clause 20.

22.2 Each Bidder's modification, substitution or withdrawal notice shall be prepared, sealed, marked, and delivered in accordance with Clauses 18 and 19, with the outer and inner envelopes additionally marked "MODIFICATION" or "SUBSTITUTION" or "WITHDRAWAL," as appropriate.

22.3 No Bid may be modified or substituted after the deadline for submission of Bids.

22.4 Withdrawal of a Bid between the deadline for submission of bids and the expiration of the period of Bid validity or as extended pursuant to Sub-Clause 15.2 may result in the forfeiture of the Bid Security pursuant to Clause 16.

22.5 Bidders may only offer discounts to, or otherwise modify the prices of their bids by submitting Bid modifications in accordance with this clause, or included in the original Bid submission.

E. Bid Opening and Evaluation

23. Bid Opening

23.1 CCCCC will open the bids, including substitutions and modifications made pursuant to Clause 22, in the presence of the bidders' representatives who choose to attend on ***Tuesday August 7th 2018 at 2:00 PM.***

23.2 Envelopes marked "WITHDRAWAL" shall be opened and read out first. Bids for which an acceptable notice of withdrawal has been submitted pursuant to Clause 22 shall not be opened.

23.3 The bidders' names, the Bid prices, the total amount of each Bid, any discounts, Bid modifications and withdrawals, the presence or absence of Bid Security, and such other details as CCCCC may consider appropriate, will be announced by CCCCC at the opening.

23.4 CCCCC will prepare minutes of the Bid opening, including the information disclosed to those present in accordance with Sub-Clause 23.3.

24. Process to Be Confidential

24.1 Information relating to the examination, clarification, evaluation, and comparison of bids and recommendations for the award of a contract shall not be disclosed to bidders or any other persons not officially concerned with such process until the award to the successful Bidder has been announced. Any effort by a Bidder to influence CCCCC's evaluation of bids or award decisions may result in the rejection of his Bid.

25. Clarification of Bids and Contacting

25.1 To assist in the examination, evaluation, and comparison of bids, CCCCC may, at CCCCC's discretion, ask any Bidder for clarification of the Bidder's Bid, including breakdowns of unit rates. The request for clarification and the response shall be in writing, but no change in the price or substance of the Bid shall be sought, offered, or permitted except as required to confirm the correction of arithmetic errors discovered by CCCCC in the evaluation of the bids in accordance with Clause 27.

25.2 Subject to Sub-Clause 25.1, no bidder shall contact CCCCC on any matter relating to its bid from the time of bid opening to the time the contract is awarded. If the bidder wishes to bring additional information to the notice of CCCCC, it should do so in writing.

25.3 Any effort by the Bidder to influence CCCCC in the bid evaluation, bid comparison or contract award decisions may result in the rejection of the Bidder's bid.

26. Examination of Bids and Determination of Responsiveness

26.1 Prior to the detailed evaluation of bids, CCCCC will determine whether each Bid (a) meets the eligibility criteria defined in Clause 3; (b) has been properly signed; (c) is accompanied by the required securities; and (d) is substantially responsive to the requirements of the bidding documents.

26.2 A substantially responsive Bid is one which conforms to all the terms, conditions, and specifications of the bidding documents, without material deviation or reservation. A material deviation or reservation is one (a) which affects in any substantial way the scope, quality, or performance of the Works; (b) which limits in any substantial way, inconsistent with the bidding documents, the CCCCC's rights or the Bidder's obligations under the Contract; or (c) whose rectification would affect unfairly the competitive position of other bidders presenting substantially responsive bids.

26.3 If a Bid is not substantially responsive, it will be rejected by CCCCC, and may not subsequently be made responsive by correction or withdrawal of the nonconforming deviation or reservation.

27. Correction of Errors

27.1 Bids determined to be substantially responsive will be checked by CCCCC for any arithmetic errors. Errors will be corrected by CCCCC as follows:

(a) where there is a discrepancy between the amounts in figures and in words, the amount in words will govern; and

(b) where there is a discrepancy between the unit rate and the line item total resulting from multiplying the unit rate by the quantity, the unit rate as quoted will govern, unless in the opinion of CCCCC there is an obviously gross misplacement of the decimal point in the unit rate, in which case the line item total as quoted will govern, and the unit rate will be corrected.

27.2 The amount stated in the Bid will be adjusted by CCCCC in accordance with the above procedure for the correction of errors and, with the concurrence of the Bidder, shall be considered as binding upon the Bidder. If the Bidder does not accept the corrected amount, the Bid will be rejected, and the Bid Security may be forfeited in accordance with Sub- Clause 16.6(b).

28. Currency for Bid Evaluation

28.1 Bids will be evaluated as quoted in Belizean currency as defined in Sub-Clause 14.1.

29. Evaluation and Comparison of Bids

29.1 CCCCC will evaluate and compare only the bids determined to be substantially responsive in accordance with Clause 26.

29.2 In evaluating the bids, CCCCC will determine for each Bid the evaluated Bid price by adjusting the Bid price as follows:

(a) making any correction for errors pursuant to Clause 27;

(b) excluding provisional sums and the provision, if any, for contingencies in the Bill of Quantities, but including Daywork, where priced competitively;

(c) making an appropriate adjustment for any other acceptable variations, deviations, or alternative offers submitted in accordance with Clause 17; and

(d) making appropriate adjustments to reflect discounts or other price modifications offered in accordance with Sub-Clause 22.5.

29.3 CCCCC reserves the right to accept or reject any variation, deviation, or alternative offer. Variations, deviations, and alternative offers and other factors which are in excess of the requirements of the bidding documents or otherwise result in unsolicited benefits for CCCCC will not be taken into account in Bid evaluation.

29.4 The estimated effect of any price adjustment conditions under Clause 47 of the Conditions of Contract, during the period of implementation of the Contract, will not be taken into account in Bid evaluation.

30. Preference for Domestic Bidders

Not Applicable

F. Award of Contract

31. Award Criteria

31.1 Subject to Clause 32, CCCCC will award the Contract to the Bidder whose Bid has been determined to be substantially responsive to the bidding documents and who has offered the lowest evaluated Bid price, provided that such Bidder has been determined to be (a) eligible in accordance with the provisions of Clause 3, and (b) qualified in accordance with the provisions of Clause 4.

32. CCCCC's Right to Accept any Bid and to Reject any or all Bids

32.1 Notwithstanding Clause 31, CCCCC reserves the right to accept or reject any Bid, and to cancel the bidding process and reject all bids, at any time prior to the award of Contract, without thereby incurring any liability to the affected Bidder or bidders or any obligation to inform the affected Bidder or bidders of the grounds for the CCCCC's action.

33. Notification of Award and Signing of Agreement

33.1 The Bidder whose Bid has been accepted will be notified in writing of the award by CCCCC prior to expiration of the Bid validity period. This letter (hereinafter called the "Notice of Award") will state the sum that CCCCC will pay the Contractor in consideration of the execution, completion, and maintenance of the Works by the Contractor as prescribed by the Contract (hereinafter and in the Contract called the "Contract Price").

33.2 The Notice of Award (NOA) will constitute the formation of the Contract, subject to the Bidder furnishing the Performance Security in accordance with Clause 34 and signing the Contract in accordance with Sub-Clause 33.3.

33.3 The Contract will incorporate all agreements between the CCCCC and the successful Bidder. The Contract will be sent to the successful Bidder, within seven (7) days following the Notice of Award (NOA). Within twenty-one (21) days of receipt, the successful Bidder will sign the Contract and deliver it to the CCCCC for counter signature.

33.4 Upon the furnishing of the Performance Security by the successful Bidder, CCCCC will promptly notify the other bidders that their bids have been unsuccessful.

34. Performance Security

34.1 Within twenty-one (21) days after receipt of the Notice of Award, the successful Bidder shall deliver to CCCCC a Performance Security in the form stipulated in SECTION 5: SECURITY FORMS and in the amount of *10% of the Contract Price,* denominated in the currency stipulated in the Notice of Award and in accordance with the Conditions of Contract.

34.2 If the Performance Security is provided by the successful Bidder in the form of a Bank Guarantee, it shall be issued by a bank located in Belize or a foreign bank, through a correspondent bank located in Belize.

34.3 Failure of the successful Bidder to comply with the requirements of Sub-Clause 34.1 shall constitute sufficient grounds for cancellation of the award and forfeiture of the Bid Security.

35. Advance Payment and Security

35.1 CCCCC may provide an Advance Payment on the Contract Price as stipulated in the Conditions of Contract, up to a maximum amount of *[15% of the Contract Price]* against an Advance Payment Security acceptable to the CCCCC.

36. Adjudicator

36.1 Any dispute or difference in view regarding the Contract shall be settled in so far as it is possible, by amicable resolution.

36.2 If both parties fail to reach an agreement, the dispute shall be settled by arbitration under the Arbitration Act of Belize.

37. Corrupt or Fraudulent Practices

37.1 CCCCC requires that all CCCCC Staff, Bidders/Contractors, manufacturers, suppliers or distributors, observe the highest standard of ethics during procurement and execution of all contracts. CCCCC shall reject any Bids put forward by Bidders, or where applicable, terminate the Contract, if it is determined that they have engaged in corrupt, fraudulent, collusive or coercive practices. In pursuance of this policy, CCCCC :

(a) defines, for the purposes of this provision, the terms set forth below as follows:

(i) "corrupt practice" means the offering, giving, receiving or soliciting directly or indirectly anything of value to influence the action of the CCCCC in the procurement process or in contract execution;

(ii) "fraudulent practice" is any acts or omission, including a misrepresentation, that knowingly or recklessly misleads, or attempts to mislead, CCCCC in procurement process or the execution of a contract, to obtain a financial gain or other benefit to avoid an obligation;

(iii) "collusive practice" is an undisclosed arrangement between two or more contractors designed to artificially alter the results of the tender procedure to obtain a financial gain or benefit;

(iv) "coercive practice" is impairing or harming, or threatening to impair or harm, directly or indirectly, any participant in the tender process to influence improperly its activities in a procurement process, or after the execution of a contract.

(b) will reject a proposal for award if it determines that the Bidder recommended for the award has engaged in corrupt or fraudulent practices in competing for the contract in question;

(c) will declare a firm ineligible, either indefinitely or for a stated period of time, to be awarded an CCCCC financed contract if it at any time determines that the firm has engaged in corrupt or fraudulent practices in competing for, or in executing, an CCCCC financed contract.

37.2 Furthermore, Bidders shall be aware of the provision stated in sub-clause 3.4.

SECTION 2. FORMS OF BID AND BILL OF QUANTITIES, QUALIFICATION INFORMATION, LETTER OF ACCEPTANCE, AND CONTRACT AGREEMENT

Table of Standard Forms

Standard Form: Contractor's Bid and Bill of Quantities,

Standard Form: Qualification Information,

Standard Form: Notice of Award,

Standard Form: Construction Contract

Standard Form: Contractor's Bid

BID FORM

Date: **[insert date (as day, month and year) of Bid Submission]**

NCB No.: ***#41/2018/Italy/Belize/CCCCC***

Invitation for Bid Name: ***"Construction of one (1) Community Multi-purpose Emergency Center at San Ignacio, Cayo District"***

To: ***Caribbean Community Climate Change Centre (CCCCC)***
Lawrence Nicholas Building
Ring Road
Belmopan City
Belize

We, the undersigned, declare that:

a) Having examined the Bidding Document for the ***Construction of one (1) Community Multi-purpose Emergency Center at San Ignacio, Cayo District*** NCB No.: ***#41/2018/Italy/Belize/CCCCC ("the Works")***, issued on ***June 29, 2018***, the receipt of which is hereby duly acknowledged, I,…… duly authorized, acting on behalf and representing ……[insert name of company], offer to execute the WORKS and complete the construction in conformity with the Bidding Document for the total fixed lump sum price of…… [insert total bid amount in words and figures and currency] in accordance with the Bill of Quantities and Detailed Estimate which is herewith attached and form part of this Bid.

b) The discounts offered and the methodology for their application are: ……

c) I undertake, if my Bid is accepted, to deliver, install and execute the WORKS in accordance with the construction timetable/schedule set out in the "Instruction to Bidders" of the Bidding Document.

d) If my Bid is accepted, I will obtain the guarantee of a bank in a sum equivalent to 10% of the total amount of the Contract Price for the due performance of the Contract, in the form prescribed by the CCCCC.

e) I agree to abide by this Bid, for the Bid Validity Period specified in the Bidding Document, which may be accepted at any time before the expiration of that period.

f) Until a formal contract is prepared and executed, the Bid, together with your written acceptance thereof and the Notice of Award, shall constitute a binding agreement between us.

g) I hereby certify that the Bid complies with the requirements stipulated in the Bidding Document.

Dated this day of August 2018.

[signature over printed name] [in the capacity of]

_____ _____

Bill of Quantities

PRELIMINARIES & PREPARATION

MATERIAL:		
LABOUR:		

SPECIAL CONSTRUCTION

MATERIAL:		
LABOUR:		

EQUIPMENT

MATERIAL:		
LABOUR:		

GROUND FLOOR: PART-A

TOTAL MATERIAL:		
TOTAL LABOUR:		

GROUND FLOOR: PART-B

TOTAL MATERIAL:		
TOTAL LABOUR:		

TOTAL

TOTAL MATERIAL:		
TOTAL LABOUR:		

Amenities: Labour per Material Ratio
Building & Amenities, Cost per SQFT
Building Only, Cost per SQFT
Building: Labour per Material Ratio
Total: Labour per Material Ratio
Total Cost Ratio
Contingency Cost Ratio

COSTING

TOTAL

CONTINGENCY:
(for overseen expenses, change in material cost, light, water, mobilization, storage accommodation, security)

GRAND TOTAL

PRELIMINARIES & PREPARATION

ITEM	DESCRIPTION	COST	COST	SUB-TOTAL	COMMUL.
PR-01	**INITIAL PREPARATION & MOBILIZATION**				
	mobilization, preparation, facilities				
1 Total					

	COST	PERCENT
MATERIAL:		
LABOUR:		

SPECIAL CONSTRUCTION

ITEM	DESCRIPTION	COST	COST	SUB-TOTAL	COMMUL.
SP-01	**SEPTIC TANK**				
	MATERIAL				
	LABOUR				
SP-02	**SOAK-AWAY**				
	MATERIAL				
	LABOUR				
SP-03	**CONTAINMENT FOR GARBAGE DISPOSAL**				
	MATERIAL				
	LABOUR				
SP-04	**INSPECTION CHAMBERS**				
	PROVIDE & PLACE				
SP-05	**STEEL STRUCTURAL FRAMING**				
	PROVIDE & PLACE				
5 Total					

	COST	PERCENT
MATERIAL:		
LABOUR:		

EQUIPMENT

ITEM	DESCRIPTION	COST	COST	SUB-TOTAL	COMMUL.
EQ-01	**FIRE SAFETY AND EMERGENCY**				
	MATERIALS				
	LABOUR				
EQ-02	**BUILDING ACCESSORIES**				
	MATERIALS				
	LABOUR				
2 Total					

	COST	PERCENT
MATERIAL:		
LABOUR:		

GROUND FLOOR: PART-A

ITEM	DESCRIPTION	COST	COST	SUB-TOTAL	COMMUL.
GFA-01	**ALIGNMENT (setting out)**				
	MATERIALS				
	LABOUR				
GFA-02	**R.C. ISOLATED FOUNDATION (P1)**				
	MATERIAL				
	LABOUR				
GFA-03	**R.C. STUB COLUMNS (SC1)**				
	MATERIAL				
	LABOUR				
GFA-04	**R.C. PERIMETER THICKENED SLAB (01)**				
	MATERIAL				
	LABOUR				
GFA-05	**R.C. INTERMEDIATE THICKENED SLAB (02)**				
	MATERIAL				
	LABOUR				
GFA-06	**R.C. THICKENED SLAB (const. joint)**				
	MATERIAL				
	LABOUR				
GFA-07	**R.C. MAIN FLOOR SLAB (w/ backfill below slab)**				
	MATERIAL				
	LABOUR				
GFA-08	**R.C. ENTRANCE ACCESS LANDINGS**				
	MATERIAL				
	LABOUR				
GFA-09	**8" MASONRY EXTERNAL BLOCK WALL, (external main walls, level-**				
	MATERIAL				
	LABOUR				

GFA-10	**8" MASONRY BLOCK WALL, (main walls, level-02)**				
	MATERIAL				
	LABOUR				
GFA-11	**8" MASONRY BLOCK WALL, (arched gable ends)**				
	MATERIAL				
	LABOUR				
GFA-12	**4" MASONRY BLOCK WALL, (parapet-01)**				
	MATERIAL				
	LABOUR				
GFA-13	**4" MASONRY BLOCK WALL, (parapet-02)**				
	MATERIAL				
	LABOUR				
GFA-14	**R.C. COLUMNS (C1-a)**				
	MATERIAL				
	LABOUR				
GFA-15	**R.C. COLUMNS (C1-b)**				
	MATERIAL				
	LABOUR				
GFA-16	**R.C. COLUMNS (C1-c)**				
	MATERIAL				
	LABOUR				
GFA-17	**R.C. COLUMN STIFFNER - 01**				
	MATERIAL				
	LABOUR				
GFA-18	**R.C. COLUMN STIFFNER - 02**				
	MATERIAL				
	LABOUR				
GFA-19	**R.C. LINTELS, SILLS & ARCHED BEAM, (8"X8")**				
	MATERIAL				
	LABOUR				
GFA-20	**R.C. UP TURN BEAM & RING BEAM, (8"X17")**				
	MATERIAL				
	LABOUR				
GFA-21	**R.C. DTB, (6"X16")**				
	MATERIAL				
	LABOUR				
GFA-22	**R.C. PARAPET CAP BEAM**				
	MATERIAL				
	LABOUR				
GFA-23	**R.C. BEAM, (FB1)**				
	MATERIAL				
	LABOUR				

GFA-24	**R.C. BEAM, (FB2)**				
	MATERIAL				
	LABOUR				
GFA-25	**R.C. BEAM, (FB3)**				
	MATERIAL				
	LABOUR				
GFA-26	**R.C. CANOPY SLAB (suspended)**				
	MATERIAL				
	LABOUR				
GFA-27	**R.C. LOWER ROOF SLAB (suspended)**				
	MATERIAL				
	LABOUR				
GFA-28	**R.C. UPPER ROOF SLAB (suspended)**				
	MATERIAL				
	LABOUR				
GFA-29	**WINDOWS/DOORS**				
	MATERIAL (windows)				
	MATERIAL (doors)				
	install windows				
	install doors, frames, hinges, locks				
GFA-30	**PLASTERING, (external main walls)**				
	MATERIAL				
	LABOUR				
GFA-31	**PAINTING**				
	MATERIAL				
	LABOUR				
31 Total					

	COST	PERCENT
TOTAL MATERIAL:		
TOTAL LABOUR:		

GROUND FLOOR: PART-B

ITEM	DESCRIPTION	COST	COST	SUB-TOTAL	COMMUL.
GFB-01	**R.C. STAGE FLOOR SLAB (w/ backfill below slab)**				
	MATERIAL				
	LABOUR				
GFB-02	**R.C. STAGE STAIR**				
	MATERIAL				
	LABOUR				
GFB-03	**TIMBER DECK, (stage floor)**				
	MATERIAL				
	LABOUR				

GFB-04	**8" MASONRY BLOCK WALL, (internal main walls, level-01)**				
	MATERIAL				
	LABOUR				
GFB-05	**8" MASONRY BLOCK WALL, (stage load bearing)**				
	MATERIAL				
	LABOUR				
GFB-06	**4" MASONRY BLOCK WALL, (internal partitions)**				
	MATERIAL				
	LABOUR				
GFB-07	**WINDOWS/DOORS**				
	MATERIAL (doors)				
	LABOUR				
GFB-08	**PLUMBING**				
	MATERIAL				
	LABOUR				
GFB-09	**ELECRTICAL**				
	MATERIAL				
	LABOUR				
GFB-10	**PLASTERING, (internal partitions)**				
	MATERIAL				
	LABOUR				
GFB-11	**PAINTING**				
	MATERIAL				
	LABOUR				
GFB-12	**FLOOR TILES, (non-slip)**				
	MATERIAL				
	LABOUR				
12 Total					

	COST	PERCENT
TOTAL MATERIAL:		
TOTAL LABOUR:		

COSTING

TOTAL

CONTINGENCY:
mobilization, storage accommodation, security)

GRAND TOTAL

PRELIMINARIES & PREPARATION

ITEM	DESCRIPTION	QTY'S	UNIT	RATE	COST	SUBTOTAL
PR-01	**INITIAL PREPARATION & MOBILIZATION**					
	Mobilization of materials and equipment to site	1.0	LSUM			
	Mobilization of materials from storage on site	1.0	LSUM			
	Service connection; water	1.0	LSUM			
	Service connection; electrical	1.0	LSUM			
	Temporary bathroom facility	1.0	LSUM			
	Site security for duration of project	1.0	LSUM			
	Construction safety fence	1.0	LSUM			
	cleaning during work and after works	1.0	LSUM			
	Temporary signage for proposed project	1.0	LSUM			
	Rental of equipment's & scaffolds	1.0	LSUM			
	Rental of heavy equipment	1.0	LSUM			
	INSURANCE BOND, Project insurance,	1.0	LSUM			
1-ITEMS						

ITEMS NOT IN CONSTRUCTION COST, (RECOMMENDED)

ITEM	DESCRIPTION	QTY'S	UNIT	RATE	COST	SUBTOTAL
N/A	**INDOOR BASKETBALL**					
	PROVIDE & PLACE					
	basket ball floor painting	1.0	LSUM			
	basket ball rims	1.0	LSUM			
	metal bleachers	1.0	LSUM			
1-ITEMS						

SPECIAL CONSTRUCTION

ITEM	DESCRIPTION	QTY'S	UNIT	RATE	COST	SUBTOTAL
SP-01	**SEPTIC TANK**					
	MATERIAL					
	concrete blocks 6".	552.0	UNIT			
	cement	138.0	UNIT			
	sand & gravel	24.0	CUYD			
	building sand	6.0	CUYD			
	corrugated bar 3/8"ø; main bar	10.0	LNTH			
	corrugated bar 3/8"ø; dist. Bar	10.0	LNTH			
	corrugated bar 3/8"ø; vert wall bar	8.0	LNTH			
	corrugated bar 3/8"ø; hor wall bar	4.0	LNTH			
	5/8" plywood	4.0	SHTH			
	1"x6"x10' F. B.	74.0	BDFT			
	2"x3"x8' F. B.	824.0	BDFT			
	1"x4"x8' F. B.	54.0	BDFT			
	4"Ø PVC pipe, 20' long	4.0	LNTH			
	misc. material & fittings	1.0	LSUM			
	tying wire	8.0	LBS			
	wire nails, assorted	24.0	LBS			
	LABOUR					
	form work	11.1	SQYD			
	steel work	483.0	LBS			
	concrete work	4.5	CUYD			
	masonry	552.0	UNIT			
	excavation	22.5	CUYD			
SP-02	**SOAK-AWAY**					
	MATERIAL					
	concrete blocks 6".	230.0	UNIT			
	cement	54.0	UNIT			
	sand & gravel	10.0	CUYD			
	building sand	4.0	CUYD			
	corrugated bar 3/8"ø; main bar	6.0	LNTH			
	corrugated bar 3/8"ø; dist. Bar	6.0	LNTH			
	corrugated bar 3/8"ø; vert wall bar	6.0	LNTH			
	corrugated bar 3/8"ø; hor wall bar	2.0	LNTH			
	5/8" plywood	2.0	SHTH			
	1"x6"x10' F. B.	50.0	BDFT			
	2"x3"x8' F. B.	412.0	BDFT			
	1"x4"x8' F. B.	28.0	BDFT			
	tying wire	5.0	LBS			
	wire nails, assorted	13.0	LBS			

	LABOUR					
	form work	5.6	SQYD			
	steel work	302.0	LBS			
	concrete work	1.5	CUYD			
	masonry	230.0	UNIT			
	excavation	9.5	CUYD			
SP-03	**CONTAINMENT FOR GARBAGE DISPOSAL**					
	MATERIAL					
	concrete blocks 6".	115.0	UNIT			
	cement	15.0	UNIT			
	sand & gravel	3.0	CUYD			
	building sand	1.0	CUYD			
	corrugated bar 3/8"ø; main bar	3.0	LNTH			
	corrugated bar 3/8"ø; dist. Bar	3.0	LNTH			
	corrugated bar 3/8"ø; vert wall bar	2.0	LNTH			
	corrugated bar 3/8"ø; hor wall bar	2.0	LNTH			
	5/8" plywood	1.0	SHTH			
	1"x6"x10' F. B.	25.0	BDFT			
	2"x3"x8' F. B.	198.0	BDFT			
	1"x4"x8' F. B.	7.0	BDFT			
	tying wire	3.0	LBS			
	wire nails, assorted	6.0	LBS			
	LABOUR					
	form work	2.7	SQYD			
	steel work	151.0	LBS			
	concrete work	1.0	CUYD			
	masonry	115.0	UNIT			
	excavation	4.5	CUYD			
SP-04	**INSPECTION CHAMBERS**					
	PROVIDE & PLACE					
	to include material and LABOUR for construct	4.0	LSUM			
SP-05	**STEEL STRUCTURAL FRAMING**					
	PROVIDE & PLACE					
	to include material and LABOUR for construct	1.0	LSUM			
5-ITEMS						

EQUIPMENT

ITEM	DESCRIPTION	QTY'S	UNIT	RATE	COST	SUBTOTAL
EQ-01	**FIRE SAFETY AND EMERGENCY**					
	MATERIALS					
	light fixture, exit sign w/ battery backup	40.0	UNIT			
	addressable smoke detector (pros 6/40-6)	26.0	UNIT			
	fire extinguisher (pros 6/40-6)	20.0	UNIT			
	LABOUR					
	roughing and installation of fixtures	1.0	LSUM			
EQ-02	**BUILDING ACCESSORIES**					
	MATERIALS					
	bathroom mirrors	16.0	UNIT			
	toilet paper holder	16.0	UNIT			
	paper dispensers	25.0	UNIT			
	soap dispensors	12.0	UNIT			
	door marking plaques	16.0	UNIT			
	emergency marking plaques	25.0	UNIT			
	LABOUR					
	roughing and installation of items	1.0	LSUM			
2-ITEMS						

GROUND FLOOR: PART-A

ITEM	DESCRIPTION	QTY'S	UNIT	RATE	COST	SUBTOTAL
GFA-01	**ALIGNMENT (setting out)**					
	MATERIALS					
	1"x4"x12'	83.0	BDFT			
	2"x3"x12'	248.0	BDFT			
	assorted nails	16.0	LBS			
	line	6.0	UNIT			
	LABOUR					
	project, setting out & alignment	1.0	LSUM			
	site, clearing and preparation	1.0	LSUM			

GFA-02	**R.C. ISOLATED FOUNDATION (P1)**					
	MATERIAL					
	cement	90.0	UNIT			
	sand & gravel	16.3	CUYD			
	pump	0.5	RENT			
	vibrator	0.5	RENT			
	corrugated bar 1/2"ø; bottom layer (main)	15.0	LNTH			
	corrugated bar 1/2"ø; bottom layer (distrib.)	15.0	LNTH			
	corrugated bar 1/2"ø; diagonal bars	5.0	LNTH			
	1"x10"x10' F.B.	297.0	BDFT			
	1"x4"x10' F.B.	45.0	BDFT			
	assorted nails	9.0	LBS			
	tying wire	9.0	LBS			
	LABOUR					
	form work	59.0	SQYD			
	steel work	939.0	LBS			
	concrete work	12.5	CUYD			
	excavation	22.5	CUYD			
GFA-03	**R.C. STUB COLUMNS (SC1)**					
	MATERIAL					
	cement	9.0	UNIT			
	sand & gravel	1.8	CUYD			
	pump	0.3	RENT			
	vibrator	0.3	RENT			
	corrugated bar 5/8"ø; main bars	11.0	LNTH			
	corrugated bar 3/8"ø; binder	9.0	LNTH			
	15pc 1in x 12in x 6ft; F.B.	90.0	BDFT			
	15pc 1in x 24in x 6ft; F.B.	180.0	BDFT			
	20pc 1in x 4in x 10ft; F.B.	67.0	BDFT			
	assorted nails	9.0	LBS			
	tying wire	5.0	LBS			
	LABOUR					
	form work	11.5	SQYD			
	steel work	597.0	LBS			
	concrete work	1.3	CUYD			

GFA-04	**R.C. PERIMETER THICKENED SLAB (01)**					
	MATERIAL					
	cement	122.0	UNIT			
	sand & gravel	22.3	CUYD			
	pump	0.7	RENT			
	vibrator	0.7	RENT			
	corrugated bar 3/8"ø; long. Bar	41.0	LNTH			
	corrugated bar 3/8"ø; binders	59.0	LNTH			
	51pc 1in x 18in x 10ft; F.B.	765.0	BDFT			
	102pc 1in x 14in x 10ft; F.B.	1,190.0	BDFT			
	60pc 1in x 4in x 10ft; F.B.	200.0	BDFT			
	assorted nails	35.0	LBS			
	tying wire	25.0	LBS			
	LABOUR					
	form work	201.5	SQYD			
	steel work	1,509.0	LBS			
	concrete work	17.0	CUYD			
	excavation	17.0	CUYD			
GFA-05	**R.C. INTERMEDIATE THICKENED SLAB (02)**					
	MATERIAL					
	cement	147.0	UNIT			
	sand & gravel	26.8	CUYD			
	pump	0.8	RENT			
	vibrator	0.8	RENT			
	corrugated bar 3/8"ø; long. Bars	21.0	LNTH			
	corrugated bar 3/8"ø; binders	62.0	LNTH			
	40pc 1in x 28in x 10ft; F.B.	934.0	BDFT			
	78pc 1in x 14in x 10ft; F.B.	910.0	BDFT			
	45pc 1in x 4in x 10ft; F.B.	150.0	BDFT			
	assorted nails	27.0	LBS			
	tying wire	21.0	LBS			
	LABOUR					
	form work	185.0	SQYD			
	steel work	1,252.0	LBS			
	concrete work	20.5	CUYD			
	excavation	20.5	CUYD			

GFA-06	**R.C. THICKENED SLAB (const. joint)**					
	MATERIAL					
	cement	106.0	UNIT			
	sand & gravel	19.3	CUYD			
	pump	0.6	RENT			
	vibrator	0.6	RENT			
	corrugated bar 5/8"ø; smoothe dowel	17.0	LNTH			
	40pc 1in x 20in x 10ft; F.B.	667.0	BDFT			
	80pc 1in x 14in x 10ft; F.B.	934.0	BDFT			
	45pc 1in x 4in x 10ft; F.B.	150.0	BDFT			
	assorted nails	28.0	LBS			
	tying wire	5.0	LBS			
	LABOUR					
	form work	164.5	SQYD			
	steel work	713.0	LBS			
	concrete work	14.8	CUYD			
	excavation	14.8	CUYD			
GFA-07	**R.C. MAIN FLOOR SLAB (w/ backfill below slab)**					
	MATERIAL					
	cement	2,030.0	UNIT			
	sand & gravel	369.8	CUYD			
	pump	11.5	RENT			
	vibrator	11.5	RENT			
	corrugated bar 3/8"ø; bottom layer (main)	413.0	LNTH			
	corrugated bar 3/8"ø; bottom layer (distrib.)	415.0	LNTH			
	1"x6"x10' F.B.	344.0	BDFT			
	1"x4"x10' F.B.	115.0	BDFT			
	backfill	827.8	CUYD			
	construction plastic	25.0	UNIT			
	tying wire	207.0	UNIT			
	assorted nails	23.0	LBS			
	LABOUR					
	form work	1,655.3	SQYD			
	steel work	12,487.0	LBS			
	concrete work	284.3	CUYD			
	spreading/compaction of material	827.8	CUYD			
	steel float	1,655.3	SQYD			

GFA-08	**R.C. ENTRANCE ACCESS LANDINGS**					
	MATERIAL					
	cement	93.0	UNIT			
	sand & gravel	17.0	CUYD			
	pump	0.8	RENT			
	vibrator	0.8	RENT			
	corrugated bar 3/8"ø; bottom layer (main)	29.0	LNTH			
	corrugated bar 3/8"ø; bottom layer (distrib.)	29.0	LNTH			
	1"x6"x10' F.B.	75.0	BDFT			
	1"x4"x10' F.B.	3.0	BDFT			
	construction plastic	1.3	UNIT			
	tying wire	15.0	UNIT			
	assorted nails	3.0	LBS			
	LABOUR					
	form work	75.8	SQYD			
	steel work	875.0	LBS			
	concrete work	13.0	CUYD			
	steel float	75.8	SQYD			
GFA-09	**8" MASONRY EXTERNAL BLOCK WALL, (external main walls, level-01)**					
	MATERIAL					
	concrete blocks 8"	4,447.0	UNIT			
	cement for mortar & cavity filling	205.0	UNIT			
	building sand	6.0	CUYD			
	ready mix concrete for cavity filling	23.5	CUYD			
	sand & gravel for cavity filling	32.0	CUYD			
	corrugated bar 3/8"ø; vertical wall bar	69.0	LNTH			
	corrugated bar 3/8"ø; horizontal wall bar	52.0	LNTH			
	LABOUR					
	masonry work	4,447.0	UNIT			
	steel work	1,825.0	LBS			
GFA-10	**8" MASONRY BLOCK WALL, (main walls, level-02)**					
	MATERIAL					
	concrete blocks 8"	3,297.0	UNIT			
	cement for mortar & cavity filling	124.0	UNIT			
	building sand	4.5	CUYD			
	ready mix concrete for cavity filling	13.5	CUYD			
	sand & gravel for cavity filling	19.0	CUYD			
	corrugated bar 3/8"ø; vertical wall bar	43.0	LNTH			
	corrugated bar 3/8"ø; horizontal wall bar	30.0	LNTH			

	LABOUR					
	masonry work	3,297.0	UNIT			
	steel work	1,101.0	LBS			
GFA-11	**8" MASONRY BLOCK WALL, (arched gable ends)**					
	MATERIAL					
	concrete blocks 8"	1,520.0	UNIT			
	cement for mortar & cavity filling	56.0	UNIT			
	building sand	2.5	CUYD			
	ready mix concrete for cavity filling	6.0	CUYD			
	sand & gravel for cavity filling	9.0	CUYD			
	corrugated bar 3/8"ø; vertical wall bar	16.0	LNTH			
	corrugated bar 3/8"ø; horizontal wall bar	13.0	LNTH			
	LABOUR					
	masonry work	1,520.0	UNIT			
	steel work	438.0	LBS			
GFA-12	**4" MASONRY BLOCK WALL, (parapet-01)**					
	MATERIAL					
	concrete blocks 4"	558.0	UNIT			
	cement for mortar & cavity filling	9.0	UNIT			
	building sand	1.0	CUYD			
	ready mix concrete for cavity filling	0.5	CUYD			
	sand & gravel for cavity filling	1.0	CUYD			
	corrugated bar 3/8"ø; vertical wall bar	11.0	LNTH			
	corrugated bar 3/8"ø; horizontal wall bar	7.0	LNTH			
	LABOUR					
	masonry work	558.0	UNIT			
	steel work	272.0	LBS			
GFA-13	**4" MASONRY BLOCK WALL, (parapet-02)**					
	MATERIAL					
	concrete blocks 4"	49.0	UNIT			
	cement for mortar & cavity filling	4.0	UNIT			
	building sand	0.5	CUYD			
	ready mix concrete for cavity filling	0.5	CUYD			
	sand & gravel for cavity filling	1.0	CUYD			
	corrugated bar 3/8"ø; vertical wall bar	2.0	LNTH			
	corrugated bar 3/8"ø; horizontal wall bar	1.0	LNTH			

	LABOUR					
	masonry work	49.0	UNIT			
	steel work	46.0	LBS			
GFA-14	**R.C. COLUMNS (C1-a)**					
	MATERIAL					
	cement	40.0	UNIT			
	sand & gravel	7.3	CUYD			
	pump	0.3	RENT			
	vibrator	0.3	RENT			
	corrugated bar 1/2"ø; main bars	31.0	LNTH			
	corrugated bar 3/8"ø; minor bars	29.0	LNTH			
	corrugated bar 3/8"ø; binder	37.0	LNTH			
	44pc 1in x 12in x 12ft; F.B.	528.0	BDFT			
	44pc 1in x 10in x 12ft; F.B.	440.0	BDFT			
	50pc 1in x 4in x 10ft; F.B.	167.0	BDFT			
	assorted nails	29.0	LBS			
	tying wire	25.0	LBS			
	LABOUR					
	form work	76.8	SQYD			
	steel work	1,827.0	LBS			
	concrete work	5.5	CUYD			
GFA-15	**R.C. COLUMNS (C1-b)**					
	MATERIAL					
	cement	24.0	UNIT			
	sand & gravel	4.3	CUYD			
	pump	0.3	RENT			
	vibrator	0.3	RENT			
	corrugated bar 1/2"ø; main bars	16.0	LNTH			
	corrugated bar 3/8"ø; minor bars	16.0	LNTH			
	corrugated bar 3/8"ø; binder	21.0	LNTH			
	28pc 1in x 12in x 10ft; F.B.	280.0	BDFT			
	28pc 1in x 10in x 10ft; F.B.	234.0	BDFT			
	30pc 1in x 4in x 10ft; F.B.	100.0	BDFT			
	assorted nails	16.0	LBS			
	tying wire	14.0	LBS			
	LABOUR					
	form work	44.5	SQYD			
	steel work	987.0	LBS			
	concrete work	3.3	CUYD			

GFA-16	**R.C. COLUMNS (C1-c)**					
	MATERIAL					
	cement	43.0	UNIT			
	sand & gravel	8.0	CUYD			
	pump	0.3	RENT			
	vibrator	0.3	RENT			
	corrugated bar 1/2"ø; main bars	29.0	LNTH			
	corrugated bar 3/8"ø; minor bars	28.0	LNTH			
	corrugated bar 3/8"ø; binder	40.0	LNTH			
	50pc 1in x 12in x 10ft; F.B.	500.0	BDFT			
	50pc 1in x 10in x 10ft; F.B.	417.0	BDFT			
	50pc 1in x 4in x 10ft; F.B.	167.0	BDFT			
	assorted nails	28.0	LBS			
	tying wire	25.0	LBS			
	LABOUR					
	form work	83.0	SQYD			
	steel work	1,803.0	LBS			
	concrete work	6.0	CUYD			
GFA-17	**R.C. COLUMN STIFFNER - 01**					
	MATERIAL					
	cement	25.0	UNIT			
	sand & gravel	4.8	CUYD			
	pump	0.3	RENT			
	vibrator	0.3	RENT			
	corrugated bar 1/2"ø; main bars	14.0	LNTH			
	46pc 1in x 10in x 10ft; F.B.	384.0	BDFT			
	46pc 1in x 8in x 10ft; F.B.	307.0	BDFT			
	35pc 1in x 4in x 10ft; F.B.	117.0	BDFT			
	assorted nails	21.0	LBS			
	tying wire	4.0	LBS			
	LABOUR					
	form work	59.5	SQYD			
	steel work	376.0	LBS			
	concrete work	3.5	CUYD			

GFA-18	**R.C. COLUMN STIFFNER - 02**					
	MATERIAL					
	cement	25.0	UNIT			
	sand & gravel	4.8	CUYD			
	pump	0.3	RENT			
	vibrator	0.3	RENT			
	corrugated bar 1/2"ø; main bars	6.0	LNTH			
	10pc 1in x 41in x 10ft; F.B.	342.0	BDFT			
	10pc 1in x 8in x 10ft; F.B.	67.0	BDFT			
	20pc 1in x 4in x 10ft; F.B.	67.0	BDFT			
	assorted nails	12.0	LBS			
	tying wire	2.0	LBS			
	LABOUR					
	form work	35.0	SQYD			
	steel work	161.0	LBS			
	concrete work	3.5	CUYD			
GFA-19	**R.C. LINTELS, SILLS & ARCHED BEAM, (8"X8")**					
	MATERIAL					
	cement	159.0	UNIT			
	sand & gravel	29.0	CUYD			
	pump	0.9	RENT			
	vibrator	0.9	RENT			
	corrugated bar 1/2"ø; main bars	145.0	LNTH			
	corrugated bar 3/8"ø; binder	145.0	LNTH			
	136pc 1in x 10in x 10ft; F.B.	1,134.0	BDFT			
	270pc 1in x 8in x 10ft; F.B.	1,800.0	BDFT			
	90pc 1in x 4in x 10ft; F.B.	300.0	BDFT			
	assorted nails	53.0	LBS			
	tying wire	73.0	LBS			
	LABOUR					
	form work	291.8	SQYD			
	steel work	6,075.0	LBS			
	concrete work	22.3	CUYD			

GFA-20	**R.C. UP TURN BEAM & RING BEAM, (8"X17")**					
	MATERIAL					
	cement	134.0	UNIT			
	sand & gravel	24.5	CUYD			
	pump	0.8	RENT			
	vibrator	0.8	RENT			
	corrugated bar 5/8"ø; main bars	57.0	LNTH			
	corrugated bar 3/8"ø; binder	75.0	LNTH			
	53pc 1in x 10in x 10ft; F.B.	442.0	BDFT			
	106pc 1in x 17in x 10ft; F.B.	1,502.0	BDFT			
	75pc 1in x 4in x 10ft; strap F.B.	250.0	BDFT			
	assorted nails	44.0	LBS			
	tying wire	33.0	LBS			
	LABOUR					
	form work	200.5	SQYD			
	steel work	3,519.0	LBS			
	concrete work	18.8	CUYD			
GFA-21	**R.C. DTB, (6"X16")**					
	MATERIAL					
	cement	15.0	UNIT			
	sand & gravel	2.8	CUYD			
	pump	0.1	RENT			
	vibrator	0.1	RENT			
	corrugated bar 1/2"ø; main bars	4.0	LNTH			
	6pc 1in x 10in x 10ft; F.B.	50.0	BDFT			
	12pc 1in x 16in x 10ft; F.B.	160.0	BDFT			
	10pc 1in x 4in x 10ft; strap F.B.	34.0	BDFT			
	assorted nails	5.0	LBS			
	tying wire	1.0	LBS			
	LABOUR					
	form work	21.3	SQYD			
	steel work	108.0	LBS			
	concrete work	2.0	CUYD			

GFA-22	**R.C. PARAPET CAP BEAM**					
	MATERIAL					
	cement	11.0	UNIT			
	sand & gravel	2.0	CUYD			
	pump	0.1	RENT			
	vibrator	0.1	RENT			
	corrugated bar 3/8"ø; main bars	17.0	LNTH			
	smoothe bar 1/4"ø; binder	10.0	LNTH			
	32pc 1in x 6in x 10ft; F.B.	160.0	BDFT			
	64pc 1in x 4in x 10ft; F.B.	214.0	BDFT			
	15pc 1in x 4in x 10ft; F.B.	50.0	BDFT			
	assorted nails	7.0	LBS			
	tying wire	7.0	LBS			
	LABOUR					
	form work	34.0	SQYD			
	steel work	324.0	LBS			
	concrete work	1.5	CUYD			
GFA-23	**R.C. BEAM, (FB1)**					
	MATERIAL					
	cement	63.0	UNIT			
	sand & gravel	11.5	CUYD			
	pump	0.4	RENT			
	vibrator	0.4	RENT			
	corrugated bar 5/8"ø; main bars	33.0	LNTH			
	corrugated bar 5/8"ø; minor bars	17.0	LNTH			
	corrugated bar 3/8"ø; binder	52.0	LNTH			
	31pc 1in x 12in x 10ft; F.B.	310.0	BDFT			
	62pc 1in x 16in x 10ft; F.B.	827.0	BDFT			
	40pc 1in x 4in x 10ft; F.B.	134.0	BDFT			
	assorted nails	25.0	LBS			
	tying wire	26.0	LBS			
	LABOUR					
	form work	114.8	SQYD			
	steel work	2,879.0	LBS			
	concrete work	8.8	CUYD			

GFA-24	**R.C. BEAM, (FB2)**					
	MATERIAL					
	cement	50.0	UNIT			
	sand & gravel	9.3	CUYD			
	pump	0.3	RENT			
	vibrator	0.3	RENT			
	corrugated bar 5/8"ø; main bars	17.0	LNTH			
	corrugated bar 1/2"ø; minor bars	17.0	LNTH			
	corrugated bar 3/8"ø; binder	37.0	LNTH			
	20pc 1in x 14in x 10ft; F.B.	234.0	BDFT			
	40pc 1in x 16in x 10ft; F.B.	534.0	BDFT			
	25pc 1in x 4in x 10ft; F.B.	84.0	BDFT			
	assorted nails	16.0	LBS			
	tying wire	18.0	LBS			
	LABOUR					
	form work	79.5	SQYD			
	steel work	1,726.0	LBS			
	concrete work	7.0	CUYD			
GFA-25	**R.C. BEAM, (FB3)**					
	MATERIAL					
	cement	74.0	UNIT			
	sand & gravel	13.5	CUYD			
	pump	0.4	RENT			
	vibrator	0.4	RENT			
	corrugated bar 1"ø; main bars	20.0	LNTH			
	corrugated bar 3/4"ø; minor bars	10.0	LNTH			
	corrugated bar 1/2"ø; minor bars	29.0	LNTH			
	corrugated bar 3/8"ø; binder	85.0	LNTH			
	36pc 1in x 12in x 10ft; F.B.	360.0	BDFT			
	72pc 1in x 16in x 10ft; F.B.	960.0	BDFT			
	50pc 1in x 4in x 10ft; F.B.	167.0	BDFT			
	assorted nails	29.0	LBS			
	tying wire	36.0	LBS			
	LABOUR					
	form work	135.5	SQYD			
	steel work	4,808.0	LBS			
	concrete work	10.3	CUYD			

GFA-26	**R.C. CANOPY SLAB (suspended)**					
	MATERIAL					
	cement	27.0	UNIT			
	sand & gravel	5.0	CUYD			
	pump	0.3	RENT			
	vibrator	0.3	RENT			
	corrugated bar 3/8"ø; bottom layer (main)	13.0	LNTH			
	corrugated bar 3/8"ø; bottom layer (distrib.)	11.0	LNTH			
	5/8" Plywood	8.0	SHTH			
	1"x6"x10' F.B.	74.0	BDFT			
	2"x4"x8' F.B.	157.0	BDFT			
	1"x4"x8' F.B.	25.0	BDFT			
	bush sticks	57.0	UNIT			
	tying wire	6.0	LBS			
	assorted nails	6.0	LBS			
	LABOUR					
	form work	25.5	SQYD			
	steel work	362.0	LBS			
	concrete work	3.8	CUYD			
	steel float	25.5	SQYD			
GFA-27	**R.C. LOWER ROOF SLAB (suspended)**					
	MATERIAL					
	cement	411.0	UNIT			
	sand & gravel	74.8	CUYD			
	pump	2.5	RENT			
	vibrator	2.5	RENT			
	corrugated bar 3/8"ø; bottom layer (main)	122.0	LNTH			
	corrugated bar 3/8"ø; bottom layer (distrib.)	122.0	LNTH			
	corrugated bar 3/8"ø; top layer (main)	76.0	LNTH			
	corrugated bar 3/8"ø; top layer (distrib.)	51.0	LNTH			
	5/8" Plywood	117.0	SHTH			
	1"x6"x10' F.B.	145.0	BDFT			
	2"x4"x8' F.B.	2,483.0	BDFT			
	1"x4"x8' F.B.	49.0	BDFT			
	bush sticks	904.0	UNIT			
	tying wire	93.0	LBS			
	assorted nails	66.0	LBS			
	LABOUR					
	form work	401.8	SQYD			
	steel work	5,595.0	LBS			
	concrete work	57.5	CUYD			
	steel float	401.8	SQYD			

GFA-28	**R.C. UPPER ROOF SLAB (suspended)**					
	MATERIAL					
	cement	56.0	UNIT			
	sand & gravel	10.3	CUYD			
	pump	0.5	RENT			
	vibrator	0.5	RENT			
	corrugated bar 3/8"ø; bottom layer (main)	18.0	LNTH			
	corrugated bar 3/8"ø; bottom layer (distrib.)	17.0	LNTH			
	corrugated bar 3/8"ø; top layer (main)	11.0	LNTH			
	corrugated bar 3/8"ø; top layer (distrib.)	7.0	LNTH			
	5/8" Plywood	16.0	SHTH			
	1"x6"x10' F.B.	62.0	BDFT			
	2"x4"x8' F.B.	335.0	BDFT			
	1"x4"x8' F.B.	21.0	BDFT			
	bush sticks	122.0	UNIT			
	tying wire	14.0	LBS			
	assorted nails	10.0	LBS			
	LABOUR					
	form work	54.3	SQYD			
	steel work	800.0	LBS			
	concrete work	7.8	CUYD			
	steel float	54.3	SQYD			
GFA-29	**WINDOWS/DOORS**					
	MATERIAL (windows)					
	W1- aluminum louver, 2'6"x2'	24.0	UNIT			
	W2- aluminum louver, 5'x8'	25.0	UNIT			
	W3- aluminum louver, 5'x2'	32.0	UNIT			
	MATERIAL (doors)					
	D1- glass store front w/ dbl swing, 11'10"x8'	1.0	UNIT			
	D2- glass store front w/ dbl swing, 11'11"x8'	2.0	UNIT			
	D3- glass store front w/ dbl swing, 8'x8'	1.0	UNIT			
	D4- dbl swing metal, 6'4"x6'10"	1.0	UNIT			
	frames, locks & hinges	7.0	UNIT			
	LABOUR					
	install windows	81.0	UNIT			
	install doors, frames, hinges, locks	7.0	UNIT			

GFA-30	**PLASTERING, (external main walls)**					
	MATERIAL					
	cement	301.0	UNIT			
	building sand	56.0	CUYD			
	12pc 1"x4"x10' S.E	40.0	BDFT			
	LABOUR					
	plastering to wall surfaces	1,942.3	SQYD			
	plastering to ceiling surfaces	485.0	SQYD			
	window edges	49.0	LNFT			
	door edges	227.0	LNFT			
GFA-31	**PAINTING**					
	MATERIAL					
	primer coat	101.0	GALL			
	finish coat	161.0	GALL			
	LABOUR					
	painting to surfaces	2,670.3	SQYD			
31-ITEMS						

GROUND FLOOR: PART-B

ITEM	DESCRIPTION	QTY'S	UNIT	RATE	COST	SUBTOTAL
GFB-01	**R.C. STAGE FLOOR SLAB (w/ backfill below slab)**					
	MATERIAL					
	cement	52.0	UNIT			
	sand & gravel	9.5	CUYD			
	pump	0.5	RENT			
	vibrator	0.5	RENT			
	corrugated bar 3/8"ø; bottom layer (main)	19.0	LNTH			
	corrugated bar 3/8"ø; bottom layer (distrib.)	19.0	LNTH			
	1"x6"x10' F.B.	51.0	BDFT			
	1"x4"x10' F.B.	17.0	BDFT			
	backfill	43.8	CUYD			
	construction plastic	0.8	UNIT			
	tying wire	10.0	UNIT			
	assorted nails	4.0	LBS			
	LABOUR					
	form work	49.3	SQYD			
	steel work	574.0	LBS			
	concrete work	7.3	CUYD			
	spreading/compaction of material	43.8	CUYD			
	steel float	49.3	SQYD			
GFB-02	**R.C. STAGE STAIR**					
	MATERIAL					
	cement	9.0	CUYD			
	sand & gravel	1.8	UNIT			
	pump	0.3	RENT			
	vibrator	0.3	RENT			
	corrugated bar 3/8"ø; bottom layer (main)	4.0	UNIT			
	corrugated bar 3/8"ø; bottom layer (distrib.)	4.0	UNIT			
	corrugated bar 3/8"ø; top layer (main)	2.0	UNIT			
	corrugated bar 3/8"ø; top layer (distrib.)	2.0	UNIT			
	form board 1"x12"x12'	25.0	BDFT			
	form board 1"x8"x12'	26.0	BDFT			
	form board 2"x4"x12'	41.0	BDFT			
	form board 1"x4"x12'	3.0	BDFT			
	5/8" plywood	2.0	SHTH			
	bush sticks	6.0	UNIT			
	tying wire	3.0	UNIT			
	assorted nails	3.0	LBS			

	LABOUR					
	steel work	181.0	LBS			
	form work	5.5	SQYD			
	concrete work	1.3	CUYD			
GFB-03	**TIMBER DECK, (stage floor)**					
	MATERIAL					
	16pc 2"x4"x12', timber sill	128.0	BDFT			
	90pc "T & G" 1"x6"x12' timber flooring	540.0	BDFT			
	1/2"D, 2" log shield anchors	70.0	UNIT			
	decking screws	33.0	LBS			
	assorted galv. nails	2.0	LBS			
	LABOUR					
	timber floor framing	53.5	SQYD			
	floor finish panelling	53.5	SQYD			
GFB-04	**8" MASONRY BLOCK WALL, (internal main walls, level-01)**					
	MATERIAL					
	concrete blocks 8"	4,278.0	UNIT			
	cement for mortar & cavity filling	160.0	UNIT			
	building sand	6.0	CUYD			
	ready mix concrete for cavity filling	17.5	CUYD			
	sand & gravel for cavity filling	24.0	CUYD			
	corrugated bar 3/8"ø; vertical wall bar	50.0	LNTH			
	corrugated bar 3/8"ø; horizontal wall bar	37.0	LNTH			
	LABOUR					
	masonry work	4,278.0	UNIT			
	steel work	1,313.0	LBS			
GFB-05	**8" MASONRY BLOCK WALL, (stage load bearing)**					
	MATERIAL					
	concrete blocks 8"	123.0	UNIT			
	cement for mortar & cavity filling	9.0	UNIT			
	building sand	0.5	CUYD			
	ready mix concrete for cavity filling	1.0	CUYD			
	sand & gravel for cavity filling	2.0	CUYD			
	corrugated bar 1/2"ø; vertical wall bar	3.0	LNTH			
	corrugated bar 3/8"ø; horizontal wall bar	2.0	LNTH			
	LABOUR					
	masonry work	123.0	UNIT			
	steel work	111.0	LBS			

GFB-06	**4" MASONRY BLOCK WALL, (internal partitions)**					
	MATERIAL					
	concrete blocks 4"	3,588.0	UNIT			
	cement for mortar & cavity filling	44.0	UNIT			
	building sand	5.0	CUYD			
	ready mix concrete for cavity filling	2.0	CUYD			
	sand & gravel for cavity filling	3.0	CUYD			
	corrugated bar 3/8"ø; vert wall bar	39.0	LNTH			
	corrugated bar 3/8"ø; hor wall bar	29.0	LNTH			
	LABOUR					
	masonry work	3,588.0	UNIT			
	steel work	1,026.0	LBS			
GFB-07	**WINDOWS/DOORS**					
	MATERIAL (doors)					
	D5- dbl swing metal grill, 8'x6'10"	2.0	UNIT			
	D6- sng swing timber, 3'3.5"x6'9.75"	3.0	UNIT			
	D7- timber fixed louver, 3'3.5"x6'9.75"	2.0	UNIT			
	D8- sng swing timber, 3'3.5"x6'9.75"	4.0	UNIT			
	D9- sng swing panel, 2'5.5"x5'	20.0	UNIT			
	D10- sng swing panel, 3'1.5"x5'	2.0	UNIT			
	frames, locks & hinges	33.0	UNIT			
	LABOUR					
	install doors, frames, hinges, locks	33.0	UNIT			
GFB-08	**PLUMBING**					
	MATERIAL					
	water closet complete with cover	16.0	UNIT			
	urinal	1.0	UNIT			
	wash hand basin/cabinet	16.0	UNIT			
	3,000 liter water tank	2.0	UNIT			
	shower stall	7.0	UNIT			
	check valves 3/4"	12.0	LSUM			
	pipes and fittings	1.0	LSUM			
	LABOUR					
	roughing and installation of fixtures	1.0	LSUM			

GFB-09	**ELECTRICAL**					
	MATERIAL					
	light fixture, LED ext. wall mount	14.0	UNIT			
	light fixture, 150W LED bay light	20.0	UNIT			
	light fixture, LED 4'x4000K wrap-around	26.0	UNIT			
	light fixture, LED 2'x4000K wrap-around	16.0	UNIT			
	ceiling fan, décor w/ lights	3.0	UNIT			
	electrical panel	1.0	UNIT			
	outlet, power GFCI	8.0	UNIT			
	outlet, power regular	32.0	UNIT			
	outlet, telephone/data	6.0	UNIT			
	outlet, television	3.0	UNIT			
	switch	18.0	UNIT			
	wires and conduits	1.0	LSUM			
	misc. materials	1.0	LSUM			
	LABOUR					
	roughing and installation of fixtures	1.0	LSUM			
GFB-10	**PLASTERING, (internal partitions)**					
	MATERIAL					
	cement	188.0	UNIT			
	building sand	35.0	CUYD			
	12pc 1"x4"x10' S.E	40.0	BDFT			
	LABOUR					
	plastering to wall surfaces	1,512.8	SQYD			
	window edges	227.0	LNFT			
GFB-11	**PAINTING**					
	MATERIAL					
	primer coat	60.0	GALL			
	finish coat	96.0	GALL			
	LABOUR					
	painting to surfaces	1,587.5	SQYD			

GFB-12	**FLOOR TILES, (non-slip)**					
	MATERIAL					
	16 in x 16 in floor tiles	2,049.0	UNIT			
	Thin set 50 lbs	38.0	SACK			
	grout 25 lbs	18.0	SACK			
	LABOUR					
	tiling of floor	3,569.9	SQFT			
12-ITEMS						

COSTING

TOTAL
CONTINGENCY: (for overseen expenses, change in material cost, light, water, mobilization, storage accommodation, security)
GRAND TOTAL

Standard Form: Qualification Information

1. Individual Bidders or Individual Members of Joint Ventures

1.1 Name of Bidder:

Constitution or legal status of Bidder: _____

Place of registration: _____

Principal place of business: _____

Power of attorney (attach) / name of signatory of Bid: _____

1.2 Total annual volume of construction work performed in the past five (5) years, in Belizean currency_____.

1.3 Work performed as prime Contractor on works of a similar nature and volume over the last five (5) years. The values should be indicated in the same currency used for Item 1.2 above. Also list details of work under way or committed, including expected completion date.

Table 1: Table of Previous Experience / Similar Work

No	**Name of the Project**	**Description of work**	**Name, address and contact information of the client**	**Cost/BZE**	**Starting date**	**Stipulated Completion date**	**Actual completion date[1]/progress of work**
Total Cost							

1.4 Qualifications and experience of key personnel proposed for administration and execution of the Contract. Attach biographical data. Refer also to Sub-Clause 4.3(d) of the Instructions to Bidders and Sub-Clause 9.1 of the Conditions of Contract.

Position	Name	Years of experience (general)	Years of experience in proposed position
(a) (b)			

[1] Please attach copies of Completion Certificates

1.5 Financial reports for the last three (3) years (2015; 2016; and 2017): balance sheets, profit and loss statements, auditors' reports, etc. Summarise below and attach copies.

Year	Financial and/or Auditor's Report
(a) (b)	

1.6 Evidence of access to financial resources to meet the qualification requirements: cash in hand, lines of credit, etc. List below and attach copies of support documents.

Financial Resources	Support Documents
(a) (b)	

1.7 Name, address, and telephone numbers of banks that may provide references if contacted by CCCCC.

Name of Bank	Address	Telephone Number
(a) (b)		

1.8 Information on current litigation in which the Bidder is involved.

Other party(ies)	Cause of dispute	Amount involved
(a) (b)		

1.9 Statement of compliance with the requirements of Sub-Clause 3.2 of the Instructions to Bidders. _____

1.10 Proposed Program (work method and schedule). Descriptions, drawings, and charts, as necessary, to comply with the requirements of the bidding documents.

2. Joint Ventures (if applicable)

2.1 The information listed in 1.1 - 1.9 above shall be provided for each partner of the joint venture.

2.2 The information in 1.10 above shall be provided for the joint venture.

2.3 Attach the power of attorney of the signatory(ies) of the Bid authorizing signature of the Bid on behalf of the joint venture.

2.4 Attach the Agreement among all partners of the joint venture (and which is legally binding on all partners), which shows that

(a) all partners shall be jointly and severally liable for the execution of the Contract in accordance with the Contract terms;

(b) one of the partners will be nominated as being in charge, authorized to incur liabilities, and receive instructions for and on behalf of any and all partners of the joint venture; and

(c) the execution of the entire Contract, including payment, shall be done exclusively with the partner in charge.

3. Additional Requirements

3.1 Bidders should provide any additional information required or to fulfill the requirements of Clause 4 of the Instructions to Bidders, if necessary.

4. List of Manpower requirement for the project

Please attach detailed sheets for proposed manpower including CV's, and certificates for educational qualifications and previous experience.

No.	**Description**	**Registration status**	**No of person**	**Experience in similar capacity/ Years**	**Total experience/ years**	**Part time(P)/ Full time (T)**

5. List of Equipment's and Machineries required for the project

All machineries and equipment's must be in good condition

Item no	Item	Capacity	No of units required	No of units available	Owned / Leased	Remarks

Standard Form: Notice of Award (NOA)

_____

[Letterhead of CCCCC]

[insert Date]

To: [insert name and address of the Contractor]

This is to notify you that your Bid dated [insert date] for construction of the ***Community Multi-Purpose Emergency Center (CMEC) at the Victor Galvez Stadium, situate along Buena Vista Street, San Ignacio Town, Cayo District*** for the Contract Price of the equivalent of [insert amount in numbers and words] Belizean currency as corrected and modified in accordance with the Instructions to Bidders is hereby accepted by the Caribbean Community Climate Change Centre (CCCCC).

Until a formal contract is prepared and executed, the Bid, together with your written acceptance thereof and the Notice of Award, shall constitute a binding agreement between us. The draft Contract is attached for your review and comments.

The **Performance Bank Guarantee** (in the attached format) in an amount of _____must be provided to the CCCCC and the Contract must be executed within twenty-one (21) days after receipt of the Notice of Award that is no later than _____, failing which the Bid Security may be forfeited.

Please submit prior to or on contract execution, the work schedule (the "Work Schedule") showing the order and timing for all the activities in the Works

Authorized Signature: _____

Name:_____

Title of Signatory: _____

CONSTRUCTION AGREEMENT

Between
the Caribbean Community Climate Change Centre (CCCCC)
And
[Name of the Contractor]

This Construction Agreement is entered into between the ***Caribbean Community Climate Change Center ("CCCCC"),*** having its principal place of business at *2nd Floor, L. Nicholas Building, North Ring Road, Belmopan City, BELIZE*, acting hereinafter and represented by Kenrick Leslie (PhD), Executive Director, on the one Part,

and

[name of company] of *[address]*, in *[country]*, represented *by [Name, Title of the representative of the Contractor]*, (hereinafter referred to as the "Contractor").

CCCCC and the Contractor are also referred to individually as a "Party" and collectively as the "Parties."

1. Introduction and Integral Documents

1.1 CCCCC intends to engage the services of *[company's name]* for the construction of ***Community Multi-Purpose Emergency Center (CMEC) at the Victor Galvez Stadium, situate along Buena Vista Street, San Ignacio Town, Cayo District*** (the "Works"). The Contractor is required to undertake the Works as defined in the agreed plans, specifications and BoQ.

1.2 The following documents form part of this Agreement and are attached as Annexes:

(a) Annex A - Detailed Instruction to Bidders dated *[insert date]*, with annexed Scope of Work, Technical Specifications, Drawings, and General Conditions of Tender;
(b) Annex B - Bid Form including Contractor's firm and final proposal/bid dated *[insert date]*, with detailed Bill of Quantities ("BoQ") and unit cost;
(c) Annex C - Approved Work Schedule;
(d) Annex D - Accepted Notice of Award ("NoA"); and
(e) Annex E - Payment Schedule.

1.3 Any other Project documentation, agreed and signed by both Parties during the implementation of this Agreement, shall form part of this Agreement.

1.4 All correspondence, instructions, notes and other communications relating in any way to the performance of this Agreement will be in the English language.

1.5 If either Party finds any discrepancy or ambiguity in this Agreement, that Party must notify the other Party in writing. The Parties agree to consult with each other to attempt to resolve the discrepancy or ambiguity.

1.6 Unless otherwise advised by CCCCC in writing, all Project reports and other issues arising under this Agreement shall be addressed to CCCCC's designated representative.

2. Scope of Work

2.1 The Contractor shall furnish all the necessary materials, tools and equipment, labour, supervision, and other services, for the satisfactory and timely completion of the Works in accordance with this Agreement .

2.2 Only CCCCC's authorized representative may approve any changes, modifications, deviations, and substitutions, in the Scope of Work in accordance with Article 7 ("Work Variation").

2.3 CCCCC reserves the right to supply any materials, equipment, or resources, and to delete or reduce any work item, whether in whole or in part and update Annexes, as necessary, at a reduced Contract Price as shall be agreed between the Parties.

3. Contract Price

3.1 The total contract price (the "Contract Price") shall be *[BZE] [insert figure] (insert amount of money in words + currency in words)* only, inclusive of all applicable fees, taxes and permits that may be imposed by any Government entity in connection with the execution, completion, and turnover of the Works pursuant to this Agreement .

3.2 The Contract Price and unit prices as outlined in Annex B shall be binding and shall not be altered in any event. The Contract Price will be modified only in cases of CCCCC-approved Work Variations and CCCCC-supplied materials as outlined in Articles 2.2 and 2.3 of this Agreement and shall be reflected in writing.

3.3 The liability of CCCCC to the Contractor is STRICTLY LIMITED to the Contract Price outlined in Article 3.1, regardless of any increase in wage or labour cost or fluctuation in the cost of materials and equipment, occurring at any time. The Contractor shall be liable for its under-estimation of the requirements of this Agreement, inflation or currency devaluation, if any.

4. Manner of Payment

4.1 Payments for the Works will be done in installments in accordance with the Payment Schedule in Annex E.

4.2 The Contractor's Progress Claims shall be submitted to and certified by CCCCC's appointed Project Manager / Site Engineer who will verify the value of the work done vis-à-vis the value of the quantities of items completed in the Bill of Quantities. The Contractor shall submit all Progress Claims with the following attachments:

(a) Updated Financial Statement of the Project;
(b) Statement of Completed Works;
(c) Progress Photos; and
(d) Contractor's Sales Invoice.

4.3 Within 7 (seven) calendar days of Contractor's submission of the Progress Claims and Statement of Completed Works and all required attachments to the Project Manager / Site Engineer. The Project Manager / Site Engineer shall evaluate the said Progress Claim(s). Evaluated and approved Progress Claims shall be due and payable within 10 (ten) working days from date of approval of Progress Claim. During this period of evaluation and processing of payments, the Contractor shall continue progress of the work in accordance with the Approved Work Schedule.

4.4 Any progress payment/s made by CCCCC does not imply nor signify acceptance of any portion of the accomplished work and does not waive CCCCC's right to enforce the Contractor's warranty as provided in Article 14.2 of this Agreement, nor to enforce penalties for delay.

4.5 (i) The Contractor can only submit the final Progress Claim as per the Payment Schedule when the Contractor has satisfactorily:

(a) Completed all works, including Work Variation Orders, as stipulated in the annexed documents;
(b) Rectified all reported non-conforming works;
(c) Completed demobilization and clean-up of site;
(d) Submitted applicable materials and work test certificate/s;

(ii) Approval duly signed by the CCCCC's Project Manager / Site Engineer and by the Contractor's authorized representative that the Work is completed in accordance with drawings and specifications and in compliance with applicable laws, rules and regulations of the local and/or national government of the location where the Project is to be implemented;

4.6 A Certificate of Provisional Acceptance of completed Works shall be issued by CCCCC when each of the requirements under Article 4.5 have been fulfilled to its satisfaction.

4.7 A Certificate of Provisional Acceptance of terminated Works shall be issued by CCCCC if CCCCC terminates the contract in accordance with Article 25. This Certificate will indicate the Completion Rate as per Article 6.2 and the Contractor shall remain responsible for the rectification of non-conforming or defective portions of the Works in accordance with Article 14.2.

4.8 A Certificate of Final Acceptance shall be issued by CCCCC 12 (twelve) months after the date a Certificate of Provisional Acceptance of the completed or terminated Works is issued provided that any works required during the warranty period have been completed to its satisfaction.

5. Completion Period

5.1 The Contractor shall mobilize all necessary and appropriate resources and coordinate all work activities with CCCCC to ensure commencement of the Works on *[date]* and completion and turn-over of the Works to CCCCC by *[date]* ("Completion Date").

5.2 Where the Contractor is unable to complete the Works by the date specified in Article 5.1, the Contractor may request a time extension in writing explaining the reasons for the delay.

5.3 CCCCC shall not approve requests for time extension for reasons, such as, but not limited to:
(a) Project location, conditions and restrictions identified during time of tender and award of the Agreement;
(b) Normal weather and climatic conditions prevailing at the site location;
(c) Logistics, implementation, coordination problems and other reasons within the control of the Contractor;

(d) Financial, operational and labour difficulties of the Contractor or any of its sub-Contractor/s or supplier/s;
(e) Any required rectification of non-conforming work items; and
(f) Nature and condition of terrain.

5.4 CCCCC may revise the Completion Date as stated in Article 5.1 in response to the Contractor's request for time extension caused by any of the following:

(a) Force Majeure as described in Article 16;
(b) Approved Work Variation Order/s requiring additional time for completion by the Contractor, as agreed between the Parties;
(c) CCCCC's failure to make timely payments for the Works completed to CCCCC's satisfaction;

Provided, the requested extension shall not exceed the duration of the work stoppage or delay caused by the foregoing.

5.5 If the Works are not completed by the Completion Date specified in Article 5.1 the Contractor shall be liable to CCCCC for liquidated damages equivalent to 0.1% (one-tenth of one per cent) of the total Contract Price for each day of delay until the whole Works are completed and accepted by CCCCC according to Article 4.6. CCCCC may, at its discretion, grant a conditional time extension whereby the Works are not considered to be in delay during the time extended, but in case of non-completion within the extended period, the calculation of liquidated damages for delay outlined herein shall be from the original completion date before extension. If the Agreement is terminated by either Party after the Completion Date due to non-completion of the Works, the Contractor shall be liable to CCCCC for liquidated damages equivalent to 0.1% (one-tenth of one per cent) of the total Contract Price for each day from the Completion Date to the date of termination.

6. Work Schedule

6.1 Within the timeframe specified in the NoA and no later than the date of signature of this Agreement, the Contractor shall submit to CCCCC a work schedule (the "Work Schedule") showing the order and timing for all the activities in the Works.

6.2 The Contractor shall keep and update a daily logbook on all progress and matters relating to the Works in accordance with industry standards. The logbook shall be inspected and verified for accuracy, daily or at an interval designated by CCCCC, by a designated CCCCC staff or its authorized representatives. The logbook shall be the authoritative source of information for determining the extent of the Works completed (the "Completion Rate"). In case the Contractor fails to update the logbook properly with the required verification, CCCCC shall have the right to solely determine the Completion Rate, which cannot be challenged by the Contractor.

6.3 The Contractor shall submit an updated Work Schedule as and when requested by CCCCC or its Project Manager / Site Engineer.

6.4 The Contractor shall notify CCCCC through its Project Manager / Site Engineer of any proposed change in the Work Schedule. Any change shall be subject to prior written approval by CCCCC. The Contractor shall also submit to the Project Manager / Site Engineer for approval a revised schedule within 7 (seven) calendar days from the date of proposing the change.

6.5 If at any time CCCCC deems that Contractor's actual progress is inadequate to meet the requirements of this Agreement, CCCCC may notify the Contractor to take such steps as may be necessary to improve its progress. If after a reasonable period, as determined by CCCCC, the Contractor still does not improve its performance, CCCCC may require an increase in Contractor's labour force, the number of shifts, workdays per week, overtime hours, amount of equipment, or require expedited shipment of equipment and materials, all at the Contractor's cost and without additional cost to CCCCC.

6.6 If at any time the Contractor's labour force is inactive due to unpaid wages, the Contractor shall be liable to CCCCC for liquidated damages equivalent to 0.1% (one- tenth of one percent) of the total Contract Price for each day of work stoppage until the entire labour force resumes work on the Project. This penalty shall be applied independently of any other sanction or penalty allowed for in this Agreement.

7. Work Variation

7.1 At any time during the implementation and execution of this Project, CCCCC reserves the right to request any alteration in any aspect of the work, as deemed necessary or appropriate by CCCCC in the best interest of the Project.

7.2 Alterations and/or modifications, whether additive or deductive, shall be conveyed to the Contractor in the form of a work variation order (the "Work Variation Order") duly approved and signed by CCCCC or its authorized representative. The Contractor shall immediately implement any Work Variation Order issued by CCCCC.

7.3 All variations shall be included in an updated Work Schedule.

7.4 If any work in the Work Variation Order corresponds with an item description in the BoQ, the rate in the BoQ shall be used to calculate the value of the variation. In other cases, the cost of such Work Variation Order shall be evaluated and compensated as agreed between the Parties. CCCCC may request the Contractor to provide a quotation for the cost of the variation.

8. Bank Guarantee for Advance Payment

8.1 The Contractor shall, within the timeframe specified in the NoA and no later than the date of signature of this Agreement, furnish CCCCC with an unconditional bank guarantee in the amount equivalent to *[percentage]* of the Contract Price (the "Bank Guarantee").

8.2 The Bank Guarantee shall be in a form and by a bank acceptable to CCCCC in an amount and currency equal to the advance payment.

8.3 The amount of the Bank Guarantee shall not be construed as the limit of the Contractor's liability to CCCCC in any event.

8.4 The Bank Guarantee shall be effective from the date of the release of cash advance as per Article 4.1 of this Agreement until the date of the provisional acceptance as per Articles 4.6 or 4.7.

9. Performance Security

9.1 The Contractor shall, within the timeframe specified in the NoA, furnish CCCCC with a performance bond in the amount equivalent to 10% (ten percent) of the Contract Price, to be issued by a reputable bank in a form acceptable to CCCCC (the "Performance Bond").

9.2 The Performance Bond shall serve as the guarantee for the Contractor's faithful performance and compliance with the terms and conditions of this Agreement.

9.3 The amount of the Performance Bond shall not be construed as the limit of the Contractor's liability to CCCCC in any event.

9.4 The Performance Bond shall be effective from the date of commencement of the Works until the date of Provisional Acceptance as per Articles 4.6 or 4.7.

10. Retention

10.1 Upon issuance of the Certificate of Provisional Acceptance for completed Works as per Article 4.6, an amount equivalent to 5% (five per cent) of the Contract Price shall be retained by CCCCC to be used for repairs or reconstruction of defective works due to poor workmanship and/or inferior quality of material used which are discovered within a period of 12 (twelve) months from the date of Provisional Acceptance.

10.2 In case a Certificate of Provisional Acceptance for terminated Works has been issued as per Article 4.7, an amount equivalent to 10% (ten per cent) of the Contract Price corresponding to the Completion Rate as per Article 6.2 shall be retained by CCCCC to use for repairs and reconstruction of defective works due to poor workmanship and/or inferior quality of material used for which the Contractor was responsible under this Agreement which are discovered within a period of 12 (twelve) months from the date of Provisional Acceptance.

10.3 The Contractor may, from the date of Provisional Acceptance and until the expiration of Retention period, request CCCCC to release the amount retained as per Article 10.1 or Article 10.2 by submitting an unconditional bank guarantee. Such bank guarantee shall be in a form and by a bank acceptable to CCCCC and in an amount and currency equal to the amount retained and effective until the expiration of Retention period.

11. Contractor's Responsibility

11.1 All government permits and licenses required for the execution of the Works under this Agreement shall be obtained prior to the commencement of the Works and paid for by the Contractor.

11.2 The Contractor shall comply with local and national building regulations imposed by appropriate government agencies, and shall keep CCCCC indemnified against all fines, penalties and losses incurred by reason of any breach of this clause.

11.3 The Contractor shall assume full responsibility for the Works under this Agreement until its final acceptance by CCCCC as per Article 4.8. The Contractor shall have entire control and supervision of the Works and services herein agreed upon and shall be solely liable for the salaries, wages and other employment benefits of all employees and sub-contractors. Should the Contractor breach this clause, CCCCC has the right to proceed against the Performance Bond or Bank Guarantee or to use the Retention Amount, without prejudice to demanding direct reimbursement from the Contractor in the event that the amount of the Performance Bond Bank Guarantee or Retention Amount is insufficient.

11.4 The Contractor shall be responsible for the safety of all activities on the site and for ensuring that relevant occupational health and safety laws and regulations are followed.

11.5 The Contractor shall be solely and fully accountable for ANY claim for losses, liabilities, injuries, or damages arising out of or in connection with the work done or to be performed under this Agreement, including but not limited to, any accident or injury of any of its employees or sub-contractors during the term of this Agreement, or for any injury to any person or damages or loss of properties arising from the construction or any act or omission of the Contractor or anyone in its employment, or its subcontractors.

11.6 The Contractor shall comply with local laws on wages and such other labour laws, including all other laws, orders and regulations of any government authority in connection with the Works.

11.7 The Contractor shall at all times defend, indemnify, and hold harmless CCCCC, its officers, employees, and agents from and against all losses, costs, damages and expenses (including legal fees and costs), claims, suits, proceedings, demands and liabilities of any kind or nature to the extent arising out of or resulting from acts or omissions of the Contractor or its employees, officers, agents or subcontractors, in the performance of this Agreement. CCCCC shall promptly notify the Contractor of any written claim, loss, or demand for which the Contractor is responsible under this clause.

12. Inspection of Works

12.1 CCCCC reserves the right for itself and its representatives to inspect the Works, while in progress, so as to give CCCCC the opportunity to reject the whole or any portion thereof, which in the opinion of CCCCC's representative is defective or substandard.

12.2 The Contractor shall allow the Project Manager / Site Engineer and other CCCCC representatives to access to the work site at any time.

13. Insurance

13.1 Without limiting the Contractor's liability pursuant to Article 11 (Contractor's Responsibility), the following insurance cover is to be provided and maintained by the Contractor for the entire duration of this Agreement:

(a) Third party liability for any one claim or series of claims arising out of any one accident or event;
(b) Workmen's compensation and/or employer's liability insurance which complies with applicable legislation;

(c) Automobile public liability and property damage insurance; and
(d) Cover against loss or damage to the Works and materials during the construction.

13.2 The amount of coverage for each type of insurance is to be in line with relevant industry standards and in an amount acceptable to CCCCC.

13.3 Policies and certificates of insurance are to be provided to CCCCC prior to the commencement of the Works.

14. Warranties

14.1 The Contractor represents and warrants that it is financially sound and duly licensed, with the adequate labour/human resources, equipment and tools, competence, expertise and skills necessary to carry out fully and satisfactorily, within the stipulated completion period, the Works in accordance with this Agreement .

14.2 The Contractor guarantees and warrants the performance and completion of the design and construction work to the full and complete satisfaction of CCCCC. The Contractor remains responsible for the damages caused or identified within 12 (twelve) months from the date of CCCCC's Provisional Acceptance of the Works as per Articles 4.6 or 4.7, on account of defects in the construction, or the use of materials of inferior quality furnished by it, or due to any violation of the terms of the Agreement.

14.3 In case of any defect in workmanship or materials, which may become apparent in the course of construction, the Contractor shall, within 7 (seven) calendar days from CCCCC's demand, at Contractor's own cost and expense, remedy such portion of the Works done by the Contractor as in the opinion or judgment of CCCCC is unsound, incorrect or defective or not in accordance with the plans and specifications.

14.4 In case of Contractor's default, failure or refusal to carry out such order to remove and replace the unsound, incorrect or defective portion of the Works within 7 (seven) days as required by the previous clause, CCCCC may terminate this Agreement and/or engage the services of other persons to carry out the same. The Contractor shall bear all expenses arising there from or incidental thereto. CCCCC may require direct reimbursement for the cost of such action from the Contractor, deduct the expenses from any amount due to the Contractor, or deduct the amount from Performance Bond, the Bank Guarantee or the Retention Amount.

14.5 If any defects or imperfections are discovered by CCCCC and communicated to the Contractor after provisional acceptance but prior to final acceptance of the Works due to defective or improper workmanship and/or inferior quality of the material used, the Contractor shall immediately correct such defects within a period of 5 (five) days of receipt of written notice from CCCCC. Where the Contractor fails to act within this period, CCCCC may engage the services of a third party to correct the defect and hold the Contractor liable for the cost of such services. In such circumstances the Contractor shall reimburse CCCCC the cost of such repair, with interest at 2% (two per cent) per month from the time such expenses were incurred until fully reimbursed. The Performance Bond, Bank Guarantee and Retention, if not yet released at the time the said defects are found, may be used for this purpose.

14.6 The Contractor shall perform repair work with the utmost care and diligence to protect existing facilities and prevent damage thereto. In the event that damage to existing facilities is caused by such repairs, the Contractor shall repair such damage at its own expense and to CCCCC's satisfaction and acceptance.

14.7 The Contractor further warrants that:

a) In all circumstances it shall act in the best interests of CCCCC;
b) It shall comply with all applicable laws, ordinances, rules and regulations when performing its obligations under this Agreement ;
c) No official or employee of CCCCC or any third party has received or will receive from, will be offered by, the Contractor any direct or indirect benefit arising from the Agreement or award thereof;
d) It has not misrepresented or concealed any material facts in the procuring of this Agreement;
e) All materials used are new, legally sourced and fit for their particular purpose;
f) No asbestos or any other health hazard materials (lead paints etc.) will be used in the course of the construction;
g) The Contractor, its staff or shareholders have not previously been declared by CCCCC ineligible to be awarded contracts by the CCCCC;
h) It shall abide by the highest ethical standards in the performance of this Agreement, which includes not engaging in any discriminatory or exploitative practice or practice inconsistent with the rights set forth in the Convention on the Rights of the Child;
i) The remuneration of the Contractor under this Article 3.1 shall constitute the sole remuneration in connection with this Agreement. The Contractor, its officers and employees shall not accept for their own benefit any trade commission, discount or similar payment in connection with activities pursuant to this Agreement or the discharge of its obligations thereunder. The Contractor shall ensure that any subcontractors, as well as the officers, personnel and agents of either of them, similarly, shall not receive any such additional remuneration.

14.8 The Contractor further warrants that it shall:

a) Take all appropriate measures to prohibit and prevent actual, attempted and threatened sexual exploitation and abuse (SEA) by its employees or any other persons engaged and controlled by it to perform activities under this Agreement ("other personnel"). For the purpose of this Agreement, SEA shall include:

1. Exchanging any money, goods, services, preferential treatment, job opportunities or other advantages for sexual favours or activities, including humiliating or degrading treatment of a sexual nature; abusing a position of vulnerability, differential power or trust for sexual purposes and physical intrusion of a sexual nature whether by force or under unequal or coercive conditions.
2. Engaging in sexual activity with a person under the age of 18 ("child"), except if the child is legally married to the concerned employee or other personnel and <u>is over the age of majority or consent both in the child's country of citizenship and in the country of citizenship of the concerned employee or other personnel</u>.

b) Strongly discourage its employees or other personnel having sexual relationships with CCCCC beneficiaries.
c) Report timely to CCCCC any allegations or suspicions of SEA, and investigate and take appropriate corrective measures, including imposing disciplinary measures on the person who has committed SEA.
d) Ensure that the SEA provisions are included in all subcontracts.
e) Adhere to above commitments at all times. Failure to comply with (a)-(d) shall constitute grounds for immediate termination of this Agreement.

14.9 The above warranties survive the expiration or termination of this Agreement.

15. Assignment of Agreement and Subcontracting

15.1 The Contractor shall not assign or subcontract the Agreement or any work under this Agreement in part or all, unless agreed upon in writing in advance by CCCCC. Any subcontract entered into by the Contractor without approval in writing by CCCCC may be cause for termination of the Agreement.

15.2 In certain exceptional circumstances by prior written approval of CCCCC, specific jobs and portions of the Project may be assigned to a subcontractor. Notwithstanding the said written approval, the Contractor shall not be relieved of any liability or obligation under this Agreement nor shall it create any contractual relation between the subcontractor and CCCCC. The Contractor remains bound and liable thereunder and it shall be directly responsible to CCCCC for any faulty performance under the subcontract. The subcontractor shall have no cause of action against CCCCC for any breach of the sub-contract.

16. Force Majeure

Neither Party will be liable for any delay in performing or failure to perform any of its obligations under this Agreement if such delay or failure is caused by force majeure, such as civil disorder, military action, natural disaster and other circumstances which are beyond the control of the Party in question. In such event, the Party will give immediate notice in writing to the other Party of the existence of such cause or event and of the likelihood of delay.

17. Independent Contractor

The Contractor shall perform all Services under this Agreement as an independent contractor and not as an employee, partner, or agent of CCCCC.

18. Audit

The Contractor agrees to maintain records, in accordance with sound and generally accepted accounting procedures, of all direct and indirect costs of whatever nature involving transactions related to the provision of services under this Agreement. The Contractor shall make all such records available to CCCCC or CCCCC's designated representative at all reasonable times until the expiration of 7 (seven) years after the date of final payment, for inspection, audit, or reproduction. On request, employees of the Contractor shall be available for interview.

19. Confidentiality

All information which comes into the Contractor's possession or knowledge in connection with this Agreement is to be treated as strictly confidential. The Contractor shall not communicate such information to any third party without the prior written approval of CCCCC. The Contractor shall comply with International Best Practices on Data Protection Principles in the event that it collects, receives, uses, transfers or stores any personal data in the performance of this Agreement. This obligation shall survive the expiration or termination of this Agreement.

20. Notices

Any notice given pursuant to this Agreement will be sufficiently given if it is in writing and received by the other Party at the following address:

Caribbean Community Climate Change Centre
Attn: *[Name of CCCCC contact person] [CCCCC's address]*
Email: *[CCCCC's email address]*

[Full name of the Contractor]
Attn: *[Name of the Contractor's contact person]*
[Contractor's address]
Email: *[Contractor's email address]*

21. Dispute Resolution

21.1. Any dispute, controversy or claim arising out of or in relation to this Agreement, or the breach, termination or invalidity thereof, shall be settled amicably by negotiation between the Parties.

21.2. In the event that the dispute, controversy or claim has not been resolved by negotiation within 3 (three) months of receipt of the notice from one party of the existence of such dispute, controversy or claim, either Party may request that the dispute, controversy or claim is resolved in accordance with the Arbitration Laws of Belize.

22. Use of CCCCC Name

The use of the official logo and name of CCCCC may not be used by the Contractor without the prior written approval of CCCCC.

23. Status of CCCCC

Nothing in this Agreement affects the privileges and immunities enjoyed by CCCCC as an intergovernmental organization.

24. No Waiver Clause

CCCCC's failure to insist upon a strict performance of any of the terms and conditions of this Agreement shall not be deemed a relinquishment of any right or remedy that CCCCC may have, nor shall it be construed as a waiver of Contractor's subsequent breach of this Agreement which shall continue to be in full force and effect. No waiver by CCCCC of any of its rights under this Agreement shall be deemed to have been made unless expressed in writing and signed by CCCCC.

25. Termination of Agreement

25.1 CCCCC may, at its option, terminate for convenience any of the work under this Agreement in whole or in part, at any time by 7 (seven) days written notice to Contractor. Such notice shall specify the Completion Rate upon termination as established by Article 6.2 and the effective date of termination. Upon receipt of such notice Contractor shall:

(a) Immediately discontinue the Works on the date and to the extent specified in the notice and place no further purchase orders or subcontracts for materials, services, or facilities other than as may be required for completion of such portion of the Works that is not terminated;

(b) Promptly cancel upon terms satisfactory to CCCCC all purchase orders, subcontracts, rentals, or any other agreement existing for the performance of the terminated work, or assign those agreements as directed by CCCCC;

(c) Assist CCCCC in the maintenance and protection of work in progress, plant, tools, equipment, property and materials acquired by Contractor or furnished by CCCCC under this Agreement;

(d) Complete performance of such portion of the Works which are not terminated; and

(e) Perform other related tasks, which CCCCC may reasonably instruct, in order to effect the termination of the work.

25.2 Upon termination as per the previous clause, as the sole right and remedy of Contractor, CCCCC shall pay in accordance with the following:

(a) The Contract Price corresponding to the Works performed in accordance with this Agreement prior to the date of such notice of termination;

(b) Costs corresponding to the portion of the Works thereafter performed as specified in such notice of termination, subject to CCCCC's acceptance of such work;

(c) Reasonable and documented administrative costs of settling and paying claims arising out of the termination of work under purchase orders or subcontracts, as agreed by CCCCC; and

(d) Reasonable costs incurred in demobilization and the disposition of residual material and equipment, as agreed by CCCCC.

The Contractor shall submit within 7 (seven) calendar days after receipt of notice of termination, a written statement setting forth its proposal for an adjustment to the Contract Price to include only the incurred costs described in this clause. CCCCC shall review the proposal, and negotiate an equitable adjustment of the Contract Price. Other amounts paid in advance by CCCCC will be refunded by the Contractor within 7 (seven) days.

25.3 CCCCC may terminate this Agreement or any of the work under this Agreement at any time by immediate written notice to the Contractor, for causes, which include, but are not limited to:

(a) The Contractor's violation of the terms and conditions of this Agreement;

(b) Contractor's default, failure or refusal to carry out order to remove and replace the unsound, incorrect or defective portion of the Works as per Article 14.5;

(c) Non-completion of the Works within the time agreed upon or the expiration of extension agreed upon, or delayed progress of the Works as stated in Article 5 or sub-standard work;

(d) Institution of insolvency or receivership proceedings involving the Contractor;

(e) If, in the judgment of CCCCC, the Contractor has engaged in corrupt or fraudulent practices in competing for and/or implementing the Agreement.

The written notice shall specify the Completion Rate as established by Article 6.2 upon termination, the effective date of termination, and any additional tasks that need to be performed including but not limited to those enumerated in Articles 25.1 and 25.2. Such termination shall be without prejudice to CCCCC's other rights and remedies in this Agreement, in law and in equity. Amounts paid in advance by CCCCC will be refunded by the Contractor within 7 (seven) days from the date of CCCCC's request.

25.4 Where CCCCC terminates this Agreement as per Article 25.3 above, all materials, plant, equipment and works financed under this Agreement shall be deemed to be the property of CCCCC, and the Contractor shall be liable for all the direct replacement cost incurred to CCCCC for the completion of the Works. The Contractor shall pay CCCCC the required amount within 30 (thirty) days from receipt of an invoice from CCCCC. The direct replacement cost shall be the difference between the remaining amount in Contract Price not paid to the Contractor upon termination, including the retention amount (after the settlement of all remaining debts and obligations) and the actual cost spent by CCCCC for completion of the remainder of the Works plus overhead of 10% (ten per cent) for additional administrative efforts of CCCCC.

25.5 Upon any termination, the Contractor shall waive any claims for damages including loss of anticipated profits on account thereof.

26. Severability

If any part of this Agreement is found to be invalid or unenforceable, that part will be severed from this Agreement and the remainder of the Agreement shall remain in full force.

27. Entirety

This Agreement and its Annexes embody the entire agreement between the Parties and supersedes all prior agreements and understandings, if any, relating to the subject matter of this Agreement.

28. Final clauses

28.1 This Agreement will enter into force upon signature by both Parties. It will remain in force until completion of all obligations of the Parties under this Agreement unless terminated earlier in accordance with Article 25.

28.2 Amendments may be made by mutual agreement in writing between the Parties.

Signed in duplicate in English, on the dates and at the places indicated below.

For and on behalf of The Caribbean Community Climate Change Centre (CCCCC)	For and on behalf of *[Full name of the Contractor]*
Signature	Signature
Name _____ *Position* *Date* *Place*	*Name* _____ *Position* *Date* *Place*

ANNEX E: PAYMENT SCHEDULE

1. *(Applicable if an advance payment is made)* CCCCC shall release an advance payment equivalent to *[percentage]* of the Contract Price in the amount *of [currency] [insert amount in numbers] (amount in words and currency in words)* within 7 (seven) calendar days from the Contractor's signature of this Agreement and Contractor's submission of and CCCCC's approval of the following items:

   a. Drawings and Technical Documents for Permit Purposes;
   b. Approved Detailed Construction and Workings Drawings;
   c. Work Schedule;
   d. List of Sub-Contractors and Suppliers *(if applicable);*
   e. Unconditional Bank Guarantee equivalent to *[percentage to match advance payment]* percent of the Contract Price to guarantee the advance payment, if applicable;
   f. Performance Security if required under Article 9.

   [BZE] amount in numbers (amount in words) shall be withheld by CCCCC as Retention as per Article 10 of the Agreement.

2. CCCCC will pay the Contractor *[BZE] amount in numbers (amount in words)* on confirmation by CCCCC of satisfactory progress toward the completion of *(amount)*% *([amount in words]* per cent) actual measured work as per Bill of Quantities at Annex B and logbook. *[BZE] amount in numbers (amount in words)* shall be withheld by CCCCC as Retention as per Article 10 of the Agreement.

3. CCCCC will pay the Contractor *[currency code] amount in numbers (amount in words)* after the completion of 100% (one hundred per cent) of the Works and inspection and provisional acceptance of the completed Works . *[currency code] amount in numbers (amount in words)* shall be withheld by CCCCC as Retention as per Article 10 of the Agreement.

4. The balance of 5% (five per cent) of the total Contract Price in the amount of *[currency code] amount in numbers (amount in words)* will be held for 12 (twelve) months after provisional acceptance of the completed Works in accordance with Article 10 of this Agreement .

SECTION 3. CONSTRUCTION DRAWINGS

Please refer to the CD provided

Figure 1: Map of the Victor Galvez Stadium, showing proposed location for the CMEC

SECTION 4. TECHNICAL SPECIFICATIONS

Please refer to the CD provided

SECTION 5. SECURITY FORMS

Annex A Form: Bid Security (Bank Guarantee)

WHEREAS, *[name of Bidder]* (hereinafter called "the Bidder") has submitted his Bid dated *[date]* for the construction of the ***Community Multi-Purpose Emergency Center (CMEC) at the Victor Galvez Stadium, situate along Buena Vista Street, San Ignacio Town, Cayo District*** (hereinafter called "the Bid").

KNOW ALL PEOPLE by these presents that We *[name of Bank]* having our registered office at *[address]* (hereinafter called "the Bank") are bound unto the Caribbean Community Climate Change Centre (hereinafter called "the Employer") in the sum of *Twenty-Four Thousand Belizean Dollars (BZE $24,000)* for which payment well and truly to be made to the said Employer, the Bank binds itself, its successors, and assigns by these presents.

SEALED with the Common Seal of the said Bank this *[day]* day of *[month]*, *[year]*.

THE CONDITIONS of this obligation are:

(1) If, after Bid opening, the Bidder withdraws his Bid during the period of Bid validity specified in the Form of Bid; or

(2) If the Bidder having been notified of the acceptance of his Bid by the Employer during the period of Bid validity:

   (a) fails or refuses to execute the Form of Agreement in accordance with the Instructions to Bidders, if required; or

   (b) fails or refuses to furnish the Performance Security, in accordance with the Instruction to Bidders; or

   (c) does not accept the correction of the Bid Price pursuant to Clause 27,

we undertake to pay to the Employer up to the above amount upon receipt of his first written demand, without the Employer's having to substantiate his demand, provided that in his demand the Employer will note that the amount claimed by him is due to him owing to the occurrence of one or any of the two conditions, specifying the occurred condition or conditions.

This Guarantee will remain in force up to and including the date 28 days after the date of the expiration of the Bid Validity, as stated in the Instructions to Bidders or as it may be extended by the Employer, notice of which extension(s) to the Bank is hereby waived. Any demand in respect of this Guarantee should reach the Bank not later than the above date.

DATE _____ SIGNATURE OF THE BANK _____

WITNESS _____ SEAL _____

[signature, name, and address

Annex B Form: Performance Bank Guarantee

To: ***Caribbean Community Climate Change Centre***
2nd Floor, Lawrence Nicholas Building
Ring Road, Belmopan
BELIZE

WHEREAS *[name and address of Contractor] (*hereinafter called "the Contractor") has undertaken, in pursuance of Contract No. *[number]* dated *[date]* to construct the ***Community Multi-Purpose Emergency Center (CMEC) at the Victor Galvez Stadium, situate along Buena Vista Street, San Ignacio Town, Cayo District*** (hereinafter called "the Contract");

AND WHEREAS it has been stipulated by you in the said Contract that the Contractor shall furnish you with a Bank Guarantee by a recognized bank for the sum specified therein as security for compliance with his obligations in accordance with the Contract;

AND WHEREAS we have agreed to give the Contractor such a Bank Guarantee;

NOW THEREFORE we hereby affirm that we are the Guarantor and responsible to you, on behalf of the Contractor, up to a total of *[amount of Guarantee] [amount in words]*, such sum being payable in the types and proportions of currencies in which the Contract Price is payable, and we undertake to pay you, upon your first written demand and without cavil or argument, any sum or sums within the limits of *[amount of Guarantee]* as aforesaid without your needing to prove or to show grounds or reasons for your demand for the sum specified therein.

We hereby waive the necessity of your demanding the said debt from the Contractor before presenting us with the demand.

We further agree that no change or addition to or other modification of the terms of the Contract or of the Works to be performed thereunder or of any of the Contract documents which may be made between you and the Contractor shall in any way release us from any liability under this Guarantee, and we hereby waive notice of any such change, addition, or modification.

This Guarantee shall be valid until a date 28 days from the date of issue of the Certificate of Completion.

Signature and seal of the Guarantor _____

Name of Bank _____
Address _____
Date

Annex C Form: Bank Guarantee for Advance Payment

To: *[name and address of Employer]*

[name of Contract]

Gentlemen:

In accordance with the provisions of the Conditions of Contract, Clause 51 ("Advance Payment") of the above-mentioned Contract, *[name and address of Contractor]* (hereinafter called "the Contractor") shall deposit with *[name of Employer]* a Bank Guarantee to guarantee his proper and faithful performance under the said Clause of the Contract in an amount of *[amount of Guarantee] [amount in words]*.

We, the *[Bank or Financial Institution]*, as instructed by the Contractor, agree unconditionally and irrevocably to guarantee as primary obligator and not as Surety merely, the payment to *[name of Employer]* on his first demand without whatsoever right of objection on our part and without his first claim to the Contractor, in the amount not exceeding *[amount of Guarantee] [amount in words]*.

We further agree that no change or addition to or other modification of the terms of the Contract or of Works to be performed thereunder or of any of the Contract documents which may be made between *[name of Employer]* and the Contractor, shall in any way release us from any liability under this Guarantee, and we hereby waive notice of any such change, addition, or modification.

This Guarantee shall remain valid and in full effect from the date of the advance payment under the Contract until *[name of Employer]* receives full repayment of the same amount from the Contractor.

Yours truly,

Signature and seal: _____

Name of Bank/Financial Institution: _____
Address: _____
Date: _____

Annex D Form: Bank Confirmation for Credit Facilities

Date: _____

The Executive Director
Caribbean Community Climate Change Centre
2nd Floor, Lawrence Nicholas Building
Ring Road, Belmopan
BELIZE

Dear Sir/ Madam

REF: ***Proposed Construction of one Community Multi-Purpose Emergency Center (CMEC) at the Victor Galvez Stadium, situate along Buena Vista Street, San Ignacio Town, Cayo District***

Reference is made to the above captioned,

The construction company _____ (Name and address of the construction company) is our reliable client who holds an account(s) with the bank for the past _____ (number of years) with satisfactory performance.

This is to certify that _____ (Name of the bank) is ready to grant BZE $ _____ credit facilities for the aforementioned company pertaining to the Proposed construction project of ***one Community Multi-Purpose Emergency Center (CMEC) at the Victor Galvez Stadium, in the Cayo District***.

Yours Sincerely

_____

[signature over printed name]
[Designation]